



**Highline College
Board of Trustees
Self-Evaluation**

Category	Evaluation of Self					Evaluation of Board as a Whole				
	Unsat.		Very Sat.			Unsat.		Very Sat.		
	1	2	3	4	5	1	2	3	4	5

BOARD ORGANIZATION

<ul style="list-style-type: none"> The Board operates as a unit 										
<ul style="list-style-type: none"> Board members make decisions after thorough discussion and exploration of many perspectives 										
<ul style="list-style-type: none"> Board meetings are conducted in an orderly, efficient manner that allows for sufficient discussion 										
<ul style="list-style-type: none"> The board has adequate input into the planning of meeting agendas 										

POLICY ROLE

<ul style="list-style-type: none"> The board assures a systematic, comprehensive review of board policies and the procedures that implement them 										
<ul style="list-style-type: none"> The board has clarified the difference between its policy role and the roles of the CEO and staff 										
<ul style="list-style-type: none"> The policy-making process is clear, public, and inclusive 										
<ul style="list-style-type: none"> The board seeks community input in developing policies that affect the community at large 										

COMMUNITY RELATIONS

<ul style="list-style-type: none"> The board is knowledgeable about the community and regional needs and expectations 										
<ul style="list-style-type: none"> The board has strategies for involving the community in discussion of issues that impact the community 										
<ul style="list-style-type: none"> The board has protocols for dealing with the citizens and the media 										
<ul style="list-style-type: none"> Where appropriate, the board assists in developing educational partnerships with the community agencies, businesses and local government. 										

POLICY DIRECTION

<ul style="list-style-type: none"> The board is appropriately involved in defining the vision, mission and goals 										
<ul style="list-style-type: none"> The board spends sufficient time discussing the future direction of the college 										
<ul style="list-style-type: none"> The board regularly reviews the mission and purposes of the institution 										

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• The board annually sets priorities in conjunction with the CEO										
• The board requires long-range strategic planning										

BOARD-CEO RELATIONS

• A climate of mutual trust and respect exists between the board and CEO										
• The board sets clear expectations for the CEO										
• The board effectively evaluates the CEO										
• The board has clear protocols for communicating with staff that include the CEO										
• The board clearly delegates the administration of the college to the CEO										

STANDARDS FOR COLLEGE OPERATION

• The board understands the fiscal condition of the college										
• The board assures that the budget reflects college priorities in the mission and goals										
• College policies adequately address parameters regarding safety and security										
• Board policies adequately address parameters for fiscal management that meet audit standards										

INSTUTIONAL PERFORMANCE

• The board requires the college to regularly evaluate program effectiveness										
• The board adequately monitors the impact the college has on the community										
• The board is appropriately involved in the accreditation process										
• The board reviews accountability reports to state and federal agencies										

BOARD LEADERSHIP

• The board understands its roles and responsibilities										
• The board adheres to a code of ethics or standards of practice										
• Board members work together as a team to accomplish the work of the board										
• Board members are prepared for board meetings										
• Through its behavior, the board has set a positive example for the CEO and other employees										
• The board actively encourages creativity and innovation										

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<ul style="list-style-type: none"> The board is willing to take a stand for what it believes is right for students and the community 										
<ul style="list-style-type: none"> The board works to build positive relationships with all stakeholders 										

ADVOCATING THE COLLEGE

<ul style="list-style-type: none"> Board members are knowledgeable about the college's history, mission, and values 										
<ul style="list-style-type: none"> Board members support the college by attending various events 										
<ul style="list-style-type: none"> The board helps educate the local community about community college needs and issues 										
<ul style="list-style-type: none"> Board members are knowledgeable about state laws and regulations 										
<ul style="list-style-type: none"> The board works to secure adequate public funding 										
<ul style="list-style-type: none"> The board actively supports the colleges' foundation and fundraising efforts 										

BOARD EDUCATION

<ul style="list-style-type: none"> New members receive an orientation to the board and the institution 										
<ul style="list-style-type: none"> The board has an ongoing program of board development 										
<ul style="list-style-type: none"> The board is knowledgeable about major social and economic trends and issues that affect the institution 										
<ul style="list-style-type: none"> The information requested by and provided to board members does not put an undue burden on staff 										
<ul style="list-style-type: none"> The board self-evaluation process provides useful information on board performance 										

Approved:

Chair Date

Vice Chair Date

Member Date

Member Date

Member Date

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