



**HIGHLINE COLLEGE  
DISTRICT 9**  
Des Moines, Washington  
2400 So. 240th Street

**MINUTES OF SPECIAL BOARD MEETING OF HIGHLINE COLLEGE**

**Monday, October 30, 2017**

**Meeting Time: 1:00 pm**

**Location: Building 8, Mt. Skokomish Room**

A special meeting of the Board of Trustees of Highline College, College District 9, was held on Monday, October 30, 2017 in Building 8 (Student Union Building), in the Mt. Skokomish Room. It convened at 1:00 pm.

The purpose of the meeting was to discuss procedures related to the presidential search with updates from the board subcommittees.

The following actions were taken:

There was discussion regarding the name of the Presidential Search Advisory Committee. The motion was made to designate this committee as the Board of Trustees' Presidential Search Sub-Committee. The motion passed.

A motion was made to authorize the Board of Trustees' Presidential Search Sub-Committee Co-Chairs (Trustee Roegner and Trustee Savusa) to extend an invitation to the subcommittee nominees, and authorize those co-Chairs to make additions/substitutions as needed to make a final recommendation on the composition of the Board of Trustees' Presidential Search Sub-Committee. The motion passed.

A third motion was made to authorize the RFQ subcommittee of the Board of Trustees, consisting of Trustee Jackson Gandy and Trustee Altmayer, responsible for creating an RFQ application for presidential search firm consultants, to move forward in contract negotiations with the subcommittee's recommended vendor in collaboration with the Highline College Purchasing Division. The motion passed.

The meeting was adjourned at 3:30 pm.

  
Jeff Wagnitz, Secretary  
Interim President

  
Debrana Jackson Gandy, Chair