MINUTES OF BOARD OF TRUSTEES’ MEETING

July 11, 2013

STUDY SESSION

The Study Session was called to order at 8:06 a.m. The following topics were discussed:
- Introduction of a new member of the Board of Trustees, Ms. Sili Savusa
- Legislative Update
- Action Item Overview
- TACTC Update
- International Student Programs Update

Executive Session was announced at 9:46 am to discuss matters related to litigation.
Executive Session was adjourned at 10:00 a.m.
The Study Session adjourned at 10:00 a.m.

MEETING

Call to Order
The meeting was called to order at 10:09 a.m. by the Chair of the Board of Trustees, Bob Roegner.

Chair Bob Roegner expressed his pleasure at the addition of a new member of the Board of Trustees, Sili Savusa. He requested Ms. Savusa to offer a short background of her experience.

Ms. Savusa is currently the executive director of the White Center Community Development Association, which promotes the development of White Center through leadership opportunities and community-led, neighborhood initiatives. She also serves on the Governor's Commission on Closing the Achievement Gap, the Washington State Commission on Asian Pacific American Affairs committee and Community Center for Education Results steering committee. She has also served as the Highline School Board Director and Family Center Coordinator for Southwest Youth and Family Services.

Roll Call
Present: Bob Roegner
       Fred Mendoza
       Debrena Jackson Gandy
       Dan Altmayer
       Sili Savusa
Attorney General Representative: H. Bruce Marvin

All members of the Board of Trustees were present.

Approval of Minutes
A motion was made by Fred Mendoza and seconded by Dan Altmayer to approve the minutes of the regularly scheduled meeting of June 13, 2013 and the minutes of the Special Meeting of the Board of Trustees of June 6, 2013. The motion passed.

Correspondence

President Bermingham distributed a Thank You card he received from some potential future students at Highline. Dr. Bermingham had offered welcome remarks to the kindergarten classes of the Kent School District who visited the campus. This early outreach program is coordinated by Rashad Norris and offers young children a chance to visit the campus. The Thank You note was signed by several members of the class.

Dr. Bermingham also mentioned the visibility that the Highline delegation had received during their recent trip to Indonesia. There were a number of articles in the local press in the areas where they visited concerning the possibility of future educational partnerships with Highline.

Standing Reports

Associated Students of Highline Community College
No July Report. Saka Raheem will report during the September meeting.

Washington Public Employees Association
No Report for July.

Highline College Education Association
Ruth Windhover reported.

- Ruth included her welcome to Ms. Savusa as a new member of the Board of Trustees, and thanked her for her willingness to serve in this role. As the representative of the Faculty Union, Ruth noted the collegial relationship at this campus between administration and the faculty which she highly values.
- As a follow-up on some legislative issues, Ruth noted that union members were pleased that the proposal to move part time faculty to Affordable Care was not approved, and she also was appreciative of the support of the Board in sharing concerns over how to fund faculty increments in future which is a key to maintaining excellence in teaching and learning at Highline. Ruth also discussed some of her work with union leadership around the State and her appreciation for many opportunities this role has provided.

Faculty Senate
A report from the Faculty Senate will be offered next fall.

HCC Foundation
Rod Stephenson reported.

- Rod noted there was a new slate of officers for the Foundation Board. Mark Rasmussen will take over as the Chair of the Foundation Board for the 2013-2014 academic year.
• This year, the Foundation reached a milestone of over $3 million in assets and endowments. Last week, $26,000 was awarded for three scholarships to be dispersed in Fall Quarter.

**Action Items**

**Action Item a.** Motion pertaining to the President’s Employment Agreement.

Fred Mendoza moved to authorize the purchase of 160 hours of vacation time as provided by Section V.3 of the President’s Employment Agreement. The motion was seconded by Debrena Jackson Gandy. The motion passed.

**Board Report**

**Indonesia: Building Relationships for Sustainable Revenues**

President Bermingham and Vice President Lisa Skari presented the July Report to the Board of Trustees on “Building Relationships for Sustainable Revenues in Indonesia.” Dr. Skari began the report with an overview of the delegation from Highline and a brief synopsis of the broader partnership with K-12 and Superintendent of the Federal Way School District, Rob Neu. She contextualized the effort within the larger picture of the college’s educational mission.

Dr. Skari indicated that an overarching theme of the college’s mission is to develop revenue for sustainability through student recruitment as well as to promote economic development and to infuse global themes within the curriculum, all of which relate to international partnership development. She discussed the economic impact within the last fifteen years at Highline could be close to $9.4 million due to international partnerships and international student programs. About 8% of jobs in the State of Washington are tied to international. Highline currently has more than 400 international students. She also noted that Indonesia is a strategic choice in which to develop partnerships due to its diversity and the percentage of the population (50%) which is under 29, which offers a unique recruitment for educational opportunities. Also, Indonesia is a priority policy area for the US and is experiencing a growing economy. Due to our initial efforts with the CCI and CCFA programs, Highline has also established some new relationships to build upon.

Highline started a pilot program through the CCI program in 2006, and Indonesia was one of six countries that participated in that project. This program was leveraged with the faculty program for Egypt through the State Department and that led to a competitive award for the Indonesia project. Highline was successful in this award among 20 institutions across the country. This allowed the college to move forward with symposiums in Jakarta and a student alumni event. In addition, these programs have provided for longer term objectives in developing relationships. Closing remarks for the recent symposium this summer were provided by Edwin Sanusi, who indicated the benefits to working with Highline in order to create further educational opportunities.

President Bermingham indicated that since Indonesia is trying to develop a community college system, it is very advantageous for Highline to further develop these partnerships. Dr. Bermingham also spoke of his meetings with BSI, which is a for-profit organization comprised of over 100 campuses. One of their directors is also a CCFA participant, now representing one of the largest institutions in the country.
President Bermingham explained that the next steps would include invitations to municipal and educational officials to visit Highline and our community to explore how they might match up with our goals.

Trustee Savusa noted that it might be advantageous to look into what types of Indonesian organizations that are here in South King County that might be helpful as we move forward in building these partnerships.

Area Reports

Institutional Advancement
Lisa Skari reported.

- As a follow-up to the Board Report, Lisa wished to draw attention to the June 24th issue of the Community College Times which ran an article on College Partnerships in Indonesia.

Administration
Larry Yok reported.

- Larry took the opportunity to introduce a new employee to his division. Sue Williamson was recently hired as the Executive Director of Human Resources. Ms. Williamson has many years of experience in the community college system in human resources, and also previously worked for Highline.
- Construction on Building 4 is coming to a close, and will hopefully be completed in August.
- A new 60-space parking area is hoped to be operational by fall. It is located at the west edge of the athletic field.
- Larry also noted that Highline has been negatively affected by the hiring of a number of employees at the CTC Link operation of the State Board. Aside from losing Lisa Wolcott and Tonya Benton, Sherry Stroud has also recently been hired at their location.

Instruction
Jeff Wagnitz reported.

- Jeff noted that there will be a number of evaluation site visits on campus during the fall. In addition to the full scale accreditation visit in October, two other programs will be hosting accreditation teams. He wished to publicly thank Ruth Frickle for leading the steering committee on accreditation and to Lisa Bernhagen who will take over as chair of this committee.
- Jeff also wished to thank Dan Drischel for accompanying him to Spokane to assist in the presentation of our applications for BAS degrees. Dan Drischel presented information on the 4-year baccalaureate of applied science degree in Human Services.

President's Remarks

President Bermingham expressed his thanks to Debrena Jackson Gandy for joining a reception on campus on Wednesday evening to encourage community engagement. President Bermingham also thanked Rashad Norris for his participation in this expanded role within our outreach mission. Included within these new priorities in outreach, Highline hopes to broaden its spectrum within the Latino community as well, and hopes to create new opportunities in these areas next fall. Debrena Jackson Gandy was instrumental in gathering
a number of leaders within the African American community in order to begin conversations on issues and access to education within our community and our region. Dr. Bermingham also noted that he would be working with Rashad to create an advisory committee to assist in some of these activities.

Dr. Bermingham again wished to welcome Ms. Savusa to the Board of Trustees. As someone who has been a community leader and devoted years of service to this region, he expressed his thanks for her willingness to serve in this role.

He also thanked Jeff Wagnitz for stepping in to speak for the College on the BAS degree efforts.

Dr. Bermingham noted that Highline would be co-hosting the summer program for CCID along with Green River Community College over the weekend. A tour of Highline is scheduled for the attendees on Monday afternoon, ending with a viewing of the MaST facility.

Adjournment
The meeting was adjourned at 11:22 a.m.

Next Regularly Scheduled Meeting of the Board of Trustees
The next regularly scheduled meeting of the Board of Trustees will be on September 26, 2013.

Bob Roegner, Chair

Jack Bermingham, Ph.D., Secretary