MINUTES OF BOARD OF TRUSTEES’ MEETING

May 10, 2012

STUDY SESSION

The Study Session opened at 8:07 am and Executive Session was announced to discuss the performance of a public employee. Executive Session was adjourned at 8:53 am. The Study Session continued at 8:55 am and the following topics were discussed:
- Accreditation Update
- Student and Activities Budget 2012-2013
- Quarterly Financial Report
- HCC Budget 2012-2013 Update
- WAC Revision Public Hearing
- College Spark Hispanic Engagement Program
- Commencement Activities of June 14
- Plan for Revision of the Mission Statement to Align with Core Themes

The Study Session adjourned at 10:03 a.m.

MEETING

Call to Order
The meeting was called to order at 10:08 a.m. by the Chair of the Board of Trustees, Ed Davila.

Roll Call
Present: Ed Davila, Debrena Jackson Gandy, Dan Altmayer, Bob Roegner, Fred Mendoza

Attorney General Representative: H. Bruce Marvin

Approval of Minutes
A motion was made by Dan Altmayer and seconded by Debrena Jackson Gandy to approve the minutes of the regularly scheduled meeting of April 12, 2012. The motion passed.
Correspondence

President Bermingham presented a letter from the Washington Small Business Development Centers announcing that Rich Shockley, an advisor at Highline’s Small Business Development Center was presented with an award naming him to the Washington SBDC Million Dollar Club. The State Director, Brett Rogers, praised Rich’s work in the community and noted he had been credited with creating or saving 69 jobs in 2011. Mr. Shockley thanked the Board of Trustees and the College for the opportunity of serving this community and for the support that Highline has provided for this program. Trustee Dan Altmayer also thanked Mr. Shockley for his special efforts with South Sound.

Dr. Bermingham continued his remarks in reading the notice sent to Highline of the Congressional Record in which the Honorable Jim McDermott recognized the 50th Anniversary of Highline in the House of Representatives on Friday, February 24th, 2012. Dr. Bermingham read the proceedings as follows:

HONORING THE 50TH ANNIVERSARY OF HIGHLINE COMMUNITY COLLEGE
By Congressman Jim McDermott (D-WA)

Mr. Speaker, I rise today to commemorate the 50th anniversary of Highline Community College, which is located in Des Moines, Washington, south of Seattle.

Highline was founded in 1961 as the first community college in King County. Since then, it has served as Washington State’s most diverse community college, educating over 17,000 students, of which almost two-thirds are students of color.

Today, Highline serves as the hub of innovative education and training opportunities, supporting students, the community, and the King County economy. In 2010 alone, Highline supported 800 local entrepreneurs through programs and services, helped launch 12 new businesses, and generated $9 million in investments. International students bring an additional $7.7 million to King County’s economy annually.

As we celebrate the 50th anniversary of Highline Community College, I want to express my strong support for Highline’s commitment to education and in ushering students toward a pathway to the American Dream. Thank you.

In further correspondence, President Bermingham announced the award established by the Respiratory Care Society of Washington recognizing the outstanding contributions of Bob Bonner to the profession and practice in Washington State. The Award was established in his name, as the Robert A Bonner Award for Outstanding Professional Service and announced at the 2012 annual business meeting held at the state conference in Spokane. Congratulations were made to Bob for this award and President Bermingham recognized his excellence in teaching and the many contributions he has made to his profession.

Lastly, Dr. Bermingham announced that Vice President Lisa Skari’s dissertation, “Who Gives? Characteristics of Community College Alumni Donors” has been chosen as the Outstanding Doctoral Dissertation winner for the 2012 CASE H.S. Warwick Award for Outstanding Research in Alumni Relations for Educational Advancement. Congratulations were offered to Dr. Skari for this notable recognition.
Standing Reports

Associated Students of Highline Community College
Thuy Nguyen reported.

- Thuy offered student government's congratulations on the accreditation commendations.
- The dates for student government elections will be May 16 and 17.
- Thuy thanked Anna Sale for all her work on the S & A Budget committee.
- Voice Academy will be held on May 11 and 12, and a Pink Prom will be held on May 18th.

Washington Public Employees Association
No report was presented from WPEA.

Highline College Education Association
Ruth Windhover reported.

- Ruth added her congratulations to Bob Bonner for the recognition by his peers in his profession.
- She noted that faculty were busy supporting many young students this time of year that often needed a little parenting.
- Allan Walton joined Ruth in meeting with the Accreditation team and they confirmed the collegial atmosphere on Highline's campus. Ruth noted the team was very impressed by the breadth of knowledge of the members of the Board of Trustees with whom they had met.
- On behalf of the HCEA, Ruth expressed her appreciation to the Board in recognizing the huge investment of time that Trustees have made on behalf of the college.

Faculty Senate
Buzz Wheeler reported.

- Buzz noted that the Senate was currently tracking three issues including, 1) approved change in grading record of .7, and ensuring that this is fully communicated across campus and incorporated into advising, 2) voting requirements, and 3) Senate elections.
- The Senate elections recognize rotational representation. There are two executive committee positions. Senate members try not to carry business over from one academic year to the next.

HCC Foundation
Rod Stephenson reported.

- Rod said the GALA is now history. We had great weather and nearly 200 attendees. It is expected that the proceeds will be nearly $100,000.
- Next year, 50 scholarships will be awarded at $1200 each.
- Rod mentioned the gift of a bronze sculpture that will be unveiled during the June 11th 50th Anniversary celebration, donated to the College by the Yoshidas. The sculpture is over 8 feet tall, created by the artist, Jim Jackson, of the Klamath/Modoc tribe of Oregon. The bronze has an estimated value of more than $75,000.
Action Item a.

Action Item a. Approval of Resolution 102-2012 (Pertaining to StartZone Microenterprise Program).

A motion was made by Debrena Jackson Gandy to approve Resolution 102-2012 (Pertaining to the StartZone Microenterprise Program. The motion was seconded by Fred Mendoza.

Chair Ed Davila noted the importance of this resolution in dovetailing Rich Shockley’s award and how this resolution might benefit the Center’s contributions.

HIGHLINE COMMUNITY COLLEGE, DISTRICT 9
RESOLUTION 102-2012
(Pertaining to StartZone Microenterprise Program)

WHEREAS, Highline Community College is fully committed to providing small business development services to its service area via the StartZone Microenterprise Program at Highline Community College; and,

WHEREAS, the King County Community Development Block Grant (CDBG) Consortium is accepting applications for funding to support microenterprise development projects in south King County,

THEREFORE BE IT RESOLVED, that the Board of Trustees of Highline Community College supports development of the StartZone Microenterprise Program and submission of an application for 2013 funds from the King County CDBG Consortium in the amount of $77,000.

PASSED BY THE BOARD OF TRUSTEES this 10th day of May, 2012.

COMMUNITY COLLEGE DISTRICT 9
State of Washington

Chair Ed Davila, M.D.

Vice Chair Debrena Jackson Gandy

Member Dan Altmayer

Member Bob Roegner

Member Fred Mendoza

Certification:
I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the above is a true and accurate copy of Resolution No. 102-2012 for the use and purpose intended.

Secretary to the Board
A copy of resolution 102-2012 is on file in the Office of the President.

**Board Report**

**Honors, Awards, and Recognitions of 2011-2012**

President Birmingham began the report on Honors, Awards, and Recognitions by introducing the members of Highline’s All Washington Academic Scholars, Alisa Gramann, and Rachel Moyer. Both attended the All Washington Ceremony in March at which Governor Gregoire spoke to the students and their parents along with Community College Presidents. Alisa’s future plans included attending Western Washington University in the fall, and Rachel plans to attend Smith College. Both students mentioned they were happy to have had their educational experiences at Highline.

Dr. Barbara Clinton who leads the Highline Honors Program then introduced several of her students graduating this spring. She wished to highlight the diversity of the program, noting that the Honors Program is self-selecting. Some of the top students this year are Nikhil Bedi, who has been accepted to the University of Notre Dame (Questbridge), Ravneet Waraich, Gates Scholar planning to attend Whitman College, Koffi-Noel Fadonougbo (UW) and Marliena Mills, (Seattle University). Thu Trinh has been offered a full ride scholarship to Smith.

Jonathan Brown, Associate Dean, Student Services, introduced three students in the Center for Leadership and Service. He spoke of them as the worker bees in the office. Viet Dinh has coordinated the leadership luncheon, Melanie Shepherd works with student leadership, and Myra Mendoza has been working as a community leadership consultant. Myra mentioned that sometimes just having someone to believe in you is very helpful in becoming successful. Melanie mentioned that she had been getting good grades before she joined the Center for Leadership and Service, but did not feel she really had the college “experience” before she participated in this way. She added that to be successful in building relationships has shown her a different view. Viet said that he had learned the importance of being open minded, and to hear other’s opinions.

Jennifer Granger introduced the 2011-2012 CCI cohort members who are currently at Highline. This is the 5th year of the program. The students introduced themselves and explained what program they were taking at Highline. Students represented the countries of Indonesia, Egypt, Pakistan, Turkey, Kenya, India, and South Africa.

Four students representing student athletic achievements were introduced by Coach Amber Mosley. They spoke of their experiences in team sports and the difference that had made in their college experience.

An annual highlight of the student awards presentation continued with students demonstrating the vehicles they build for the Human Powered Vehicle Competition. Mathematics faculty member, Dusty Wilson, explained that there were 14 teams in the competition at Cheney, WA this year. Students talked about the life skills they had learned through this competition and the fun they had working in a group to build their competitive vehicles, “the Silver Dash” and “Blue Rainbow.”

Lastly, Amelia Phillips, Chair, Pure and Applied Science, introduced some of her students who participated in the Cyber Security Competition held at Highline. She said this is the 5th year of the competition and Highline’s 3rd year of hosting the event consisting of red and blue teams.
The competition is a 2-day event and part of the competition required that team members had to report to “CEOs” as to why the networks were experiencing failures. Alex Brooks was a team lead who said the competition was one of his main goals in coming back to Highline. He had been a business major and worked in the field for a few years before coming back to school, but that this competition was a highlight for him. Others participating were Sue Lowe, Brian Sully, Wims Hunter, and Jen Jovanovich. Dan Morrill, adjunct faculty member in computer science was a coach.

Area Reports

Administration
Larry Yok reported.

- Larry noted the Public Hearing for the WAC Revisions would be held June 7th at 3:00 pm in Building 2.
- Highline is experiencing additional problems with the sewer line near Building 27. The line has failed faster than originally expected and it is hoped that the line will be replaced in approximately 4 weeks.

Instruction
Jeff Wagnitz reported.

- Jeff wished to recognize Joy Smucker who is finishing her 9th year as Business Division Chair. She will soon be passing that baton. She recently hosted other visitors to “Accelerating Opportunities.” She has had many accomplishments, including gaining her ESL certification in order to be more effective in the classroom.

Student Services
Toni Castro reported.

- Toni distributed the TRIO spring newsletter, capturing the “power of community.”
- Toni also thanked the Board members for all their support this year.
- She recently attended her professional organization’s meeting and noted that Highline has a great reputation across the State.

Institutional Advancement
Lisa Skari reported.

- Lisa introduced a new staff member, Tony Johnson. Tony has replaced Nancy Kent upon her retirement as the web coordinator.
- Lisa noted the Flash Mob Barbeque that was held on campus as part of the 50th anniversary celebration. Over 500 people were fed hot dogs and hamburgers as part of this event.
- Lisa hoped that all would be able to attend the unveiling of the bronze sculpture on June 11th.

President’s Remarks
President Bermingham remarked that it is a wonderful meeting when everyone is able to see some of the work that the students have been doing. There has been remarkable innovation and their stories speak of great success going forward. He said that Highline has an amazing
team of people who help make this happen. As many heard this morning through the Student and Activities budget report, the students are very much a part of shaping the campus success.

He thanked the campus community for all the efforts put forth on the accreditation process and also thanked the Board members for taking action at the last meeting on the mission statement draft. This set the tone for the evaluation team on the collaboration going forward.

Over the last ten days, the campus has hosted a delegation from the Polytechnic of Namibia. The delegation spoke of the sense of community here. The Rector had not visited here for over seven years, and Dr. Bermingham spoke with pride on the comments that the delegation had on what they had learned of programs they might bring back from their experiences at Highline that would improve their institution. He said this also helps to make us more reflective of what we can do to improve so it is a wonderful two-way interaction.

Dr. Bermingham expressed a special thanks to Bob Roegner and Dan Aitmayer for their impressive representation of the College with the evaluation team.

Lastly, he noted that the activities celebrating the 50th anniversary have gone very well.

New Business
None.

Adjournment
The meeting was adjourned at 11:41 a.m.

Next Regularly Scheduled Meeting of the Board of Trustees
The next regularly scheduled meeting of the Board of Trustees will be on June 14, 2012.

Ed Davila, Chair

Jack Bermingham, Secretary