



**HIGHLINE COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 9
Des Moines, WA**

MINUTES OF BOARD OF TRUSTEES' MEETING

January 12, 2012

STUDY SESSION

Executive Session was called at 8:05 a.m. to discuss a legal issue. Executive Session ended at 8:16 a.m. The Study Session continued and the following topics were discussed:

*Review of the Faculty Tenure Process
TACTC meeting and New Trustee Orientation
Student Leadership
Legislative issues*

*Discussion of Board Support of Higher Education Funding through Resolution 101-2012
International Visitors*

The Study Session adjourned at 9:58 a.m.

MEETING

Call to Order

The meeting was called to order at 10:14 a.m. by the Chair of the Board of Trustees, Ed Davila.

Roll Call

Present: Ed Davila
Debrena Jackson Gandy
Dan Altmayer
Fred Mendoza

Bob Roegner was present for the Study Session of the January 12, 2012 Board Meeting but unable to attend the Public Session due to a funeral.

Attorney General Representative: Bruce Marvin

Approval of Minutes

A motion was made by Fred Mendoza and seconded by Debrena Jackson Gandy to approve the minutes for the regularly scheduled meeting of December 15, 2011. The motion passed.

Correspondence

No correspondence was presented for the January 12 meeting.

Standing Reports

Associated Students of Highline Community College

Enrique Ramirez reported.

- Enrique introduced himself and explained that he would be serving as President *Pro Tempore*.
- He wished to welcome Fred Mendoza to the Board of Trustees of Highline.
- A student leadership retreat was held on December 17 and 18 on Bainbridge Island and 46 students attended. The theme of the retreat was, "Being a Peacekeeper in Times of Change."
- The Leadership Alumni Reunion was a great event that was held on the afternoon of the December Alumni Dinner. It was hosted by ASHCC and over 100 leadership alumni from the various programs were in attendance. 60 current students also participated in the event.

Washington Public Employees Association

Gum Lai Ross reported.

- Gum Lai discussed the Classified Training Conference.
- She explained there had been several classified representatives over the last years and WPEA appreciated the collaborative relationship with Administration.
- Gum Lai will be relinquishing her role as WPEA representative and will be working with the Washington state Planning Commission on the Faculty and Staff of Color Conference.

Highline College Education Association

Ruth Windhover reported.

- Ruth offered a follow-up to the discussion on Tenure from the Study Session. She noted that the perception that Tenure is a faculty appointment for life is an inaccurate one, as Tenured Faculty can be removed for cause at any time. They can also be removed for funding issues, or program elimination. It is not a guarantee. But often the public sees this differently.
- She urged the passage of the Resolution to support a revenue package for higher education.
- Ruth added that a main priority of the HCEA was to seek additional revenue for supporting higher education.

Faculty Senate

Buzz Wheeler will report for the Faculty Senate at the next meeting.

HCC Foundation

Rod Stephenson reported.

- Rod said that historically, the annual campaign made between \$20,000 and \$25,000 per year. He explained that this year, HCC has already exceeded this amount with a total of over \$70,000 to date on this year's campaign. Approximately 125 people have participated.
- HCC has received five large gifts over the last couple months in the five to six thousand dollar range.
- In December, we received a \$25,000 donation with Dan Altmayer's assistance.

- Rod expressed his encouragement for all the Trustees to attend the Make your Mark Fundraising Breakfast on February 1st. Former Seattle Mayor Norm Rice will be the keynote speaker and it is hoped that HCC will raise over \$10,000 from this event.
- Rod noted that all should mark their calendars for the March 1st unveiling of the whale at the MaST.

ACTION ITEM

Dan Altmayer moved to approve Resolution 101-2012 (Pertaining to Endorsement of Legislative Efforts to Secure New Revenue.) The motion was seconded by Debrena Jackson Gandy. The motion carried.

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9
RESOLUTION 101-2012
(Pertaining to Endorsement of Legislative Efforts to Secure New Revenue)**

The Board of Trustees of Highline Community College finds that:

WHEREAS the state budget reductions sustained over the past years by Highline Community College have diminished resources that are critical to the College’s mission;

WHEREAS further reductions contemplated for the 2011-13 biennium will place Highline Community College’s educational mission at risk and prevent as many as one thousand students from attending Highline Community College;

WHEREAS the training and education students receive at Highline Community College are critical to the development of a workforce that is ready to compete in a global economy; and

WHEREAS Washington State’s economic recovery and well-being are enhanced and sustained by the availability of workers who have been trained and educated to meet the challenges and demands of the twenty-first century.

For these foregoing reasons, **BE IT RESOLVED** that:

The Board of Trustees of Highline Community College endorses legislative efforts to secure new revenue dedicated to funding and advancing the mission of Highline Community College and its sister community and technical colleges during these difficult economic times. The Board of Trustees defers to the discernment of the Legislature to identify a source of revenue that will yield the greatest support from the state’s citizens, while having the least impact on the state’s economic recovery.

PASSED BY THE BOARD OF TRUSTEES this 12th day of January, 2012.
COMMUNITY COLLEGE DISTRICT 9
State of Washington

Chair Ed Davila

Certification:

Vice Chair Debrena Jackson Gandy

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify

Member Dan Altmayer

that the above is a true and accurate copy of Resolution No. 101-2012 for the use and purpose intended.

Member

Bob Roegner

Secretary to the Board

Member

Fred Mendoza

The official copy of Resolution 101-2012 (Pertaining to Endorsement of Legislative Efforts to Secure New Revenue) is on file in the Office of the President.

Board Report

Toni Castro introduced Jonathan Brown, Associate Dean, Student Programs, Natasha Burrowes, Assistant Director for Student Programs and Diversity, and Noory Kim, Leadership Development Advisor. Jonathan Brown explained that this was also the morning of the Club Fair event, so it had become a leadership opportunity for one of the students to organize the activities without him at this time. Jonathan explained that the new title for their offices, Center for Leadership and Service, had been changed about five years ago to reflect their new model. Partially, the driver for this change was due to budget restrictions and the need to provide more services with fewer resources. He added that their team has seen this change as very beneficial to the student experience.

Formerly, Student Programs consisted of a more traditional design with the three elements of student government, campus activities, and student clubs. Natasha joined Jonathan in explaining how the current model uses a very different approach which focuses on the concept of each person as a leader at their own level. It is about pathways and access rather than advising. The emphasis is on training students to build other student leaders, and could be depicted as a circular flow rather than a linear hierarchy. This flow might be described as participant leaders interacting with "role holders" as part of a contributing team, who in turn interact as servant leaders. Servant leaders then interact with the community at large, and can continue the circle back to participant leaders.

Jonathan and Natasha also discussed involvement theory, proposed by Alexander Astin in 2000. Elements of importance with regard to the student experience in education are:

- Engagement- wherever it happens is good
- We support involvement and engagement universally at HCC
 - Not only with our programs, but with informal faculty and student connections too!
- Three effects of the involved student (UCLA, CIRP annual research)
 - Higher grades
 - Higher rate of retention
 - Higher Levels of Student Satisfaction in their College Experience

Other thoughts on servant leadership were presented (Greenleaf, 1977), as having a basis through many indigenous cultures. The Center's philosophy was described as, "The Center for Leadership and Service provides communities and experiences to enhance growth and learning outside the classroom. Students are invited to engage in leadership and service roles through hosting campus activities and programs. The Center for Leadership and Service ensures environments are created that promote student involvement and success, and teach the tenets of Servant Leadership: honoring connection and relationships, emphasizing social justice awareness, and promoting action as a global citizen.

Equally important is identity development, (Atkinson, Morten, and Sue, 1993), stressing:

- Social and personal identity are linked

- Personal Identity is defined by group memberships and social categories
- Reflection, learning and working in groups

Noory Kim was a Running Start student at Highline and participated in the Center for Leadership and Service back in 2005. She obtained her degree in Psychology from Seattle University and later interned back at Highline. Noory was hired full time in the Center in 2011. She explained her experiences have helped her to develop her own career path and by growing through the programs at Highline, she also brings a special understanding to students who are now in a similar experience. Recent initiatives include developing spaces for leaders, thinking in terms of event planning as leadership development, and providing club leadership programs. The focus is based on experiential learning. The Center is also exploring a hybrid model with social medial presence and a deepening of connections with the community.

Jonathan closed the presentation with his thanks to Toni Castro for her support on developing this style of leadership as well as providing the opportunity for the Center to grow.

Institutional Advancement

Lisa Skari reported.

- Lisa referred to Jonathan Brown's statements on involvement theory as an important basis for some of her work. She noted that recent research showed that higher involvement during the student experience also related to higher rates of giving back to the college, so the investment in student programs is also an investment in the future.
- Lisa thanked her team for all their work on the Alumni event in December. She noted that due to this success, she would now be organizing this as an annual event.

Student Services

Toni Castro reported.

- Toni added that the Center for Leadership and Service is very close to her heart and is closely tied to the mission of the overall institution.
- She stated that the Center continues to respond to the demographics of our community and also hopes to continue to integrate our international students into the program.
- Toni noted that Jonathan Brown's work is not only ongoing here at our campus, but he is a founding member of the statewide leadership academy.
- January 11 was the one year anniversary of the TRIO program on campus and she explained that HCC is now at capacity for this program and has a waiting list for entry. They are partnering with other services in the multicultural program.
- Veteran's Services continues to expand its services.
- Toni reminded everyone of the guest speaker, Lani Guinier, who will be at the college on February 8.

Administration

Larry Yok reported.

- Larry explained that the facilities division continues to work on improvement of the emergency management system. A new system of identification will allow first responders to more easily find the correct location. Building 9 recently experienced an emergency call and without voice communication, the crew was able to identify the location.
- HCC has completed negotiations with a wireless network. Formerly we have had a system that was quite limited.
- Larry praised the many persons who are coming together for the whale raising project. Donations came in for the painting of the MaST ceiling to create a contrast for the

bones to become more visible and the project is on track to be completed in its expected timeframe.

- The new coffee bar is expected to be installed by the end of February.

Instruction

Jeff Wagnitz reported.

- Jeff apologized for his absence in the morning's Study Session, by explaining that the accreditation commission met at the same time. He noted that HCC will be hosting its own site visit for accreditation in late April and early May for a 3-day time period.
- HCC has a long history of projects designed to increase diversity in engineering, and more recently, we have become one of the colleges involved in MESA. Chera Amlag is the director of this program on campus. We have managed to gain 55 participants and 90% are students of color. 28 students have now successfully transferred.
- HCC has a training partnership in home health care. This partnership is paying the costs for 20 students to gain licensing for medical assisting.
- Li Cheng is our new Chinese Faculty member who will be teaching classes for winter and spring quarters.

President's Remarks

President Bermingham commented that in a global sense, the report today on the Center for Leadership and Service represents the best of us as it is a great innovation in dealing with budget issues. It is also a remarkable evolution of the best of teaching and learning outside the classroom and also a process that looks at accountability. Sometimes we have a great opportunity through a grant that offers people who have ideas to use their energy to drive change.

Next week will hold a series of activities for Martin Luther King, Jr. Week. We have a rich history on campus for this event and broad participation. I also want to thank the efforts of Ay Saechao, Kao Saechao, and Ekk Sisavady for hosting the South East Asian Summit on campus in early January. This summit addresses a gap in the pathways of many Asian students to gain access to higher education. About 30 partnerships attended this dynamic event including the Governor's Office on Asian Affairs, Safe Futures, UW representatives and many faculty members.

A reminder that on February 1 we will host the annual Make your Mark Fundraising Breakfast and that on February 9, we will be hosting Junki Yoshida as part of our Alumni Speaker Series.

New Business

None.

Adjournment

The meeting was adjourned at 11:40 a.m.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on February 9, 2011.

Ed Davila, Chair

Jack Bermingham, Secretary