



**HIGHLINE COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 9
Des Moines, WA**

MINUTES OF BOARD OF TRUSTEES' MEETING

May 12, 2011

STUDY SESSION

*The Study Session was called to order at 8:01 am.
Executive Session was announced at 8:02 am to discuss the performance of a public employee
related to Tenure. Executive Session ended at 8:14 am.
The Study Session continued and the topics of discussion were:
Introduction of Interim AAG, Tom Angier
Student Services and Activities 2011-2012 Budget Presentation
Quarterly Financial Report
Budget and Legislative Update
Commencement activities of June 9, 2011
The Study Session adjourned at 9:53 am.*

MEETING

Call to Order

The meeting was called to order at 10:06 a.m. by the Chair of the Board of Trustees, Dan Altmayer.

Roll Call

All Members Present: Dan Altmayer
Ed Davila
Mike Regeimbal
Debrena Jackson Gandy
Bob Roegner

Attorney General Representative: Tom Angier

Board Chair, Dan Altmayer, noted that all members of the Board of Trustees were present.

Approval of Minutes

A motion was made by Mike Regeimbal and seconded by Debrena Jackson Gandy to approve the minutes for the regularly scheduled meeting of April 14, 2011. The motion passed.

Correspondence

President Bermingham introduced Tom Angier, Assistant Attorney General who has been appointed as interim to replace Kristen Kelley. Mr. Angier offered remarks on his background and experience. He has been licensed in Washington for more than 20 years and has been employed

by the Attorney General's office for ten years. He has provided legal services to various client agencies including the Department of Social and Health Services, Department of Labor and Industries, Department of Licensing and Department of Employment Security. Mr. Angier is currently assigned as lead counsel to the Department of Early Learning, and in addition to Highline, he continues to advise the Board of Trustees for Peninsula Community College.

Dr. Bermingham also presented the commemorative photograph received from Federal Way Advancing Leadership for Youth. Highline has been a sponsor since 2005 and this partnership has been very promising for students.

Standing Reports

Associated Students of Highline Community College

Olga Afichuk reported.

- Olga said that as the year is coming to a close, she was definitely going to miss her role as ASHCC president next year.
- She offered an update on student elections which will be held on May 18 and 19, and would announce the new officers at the June meeting.
- Olga discussed the issues raised at the Spring Legislative Voice Academy. Included in the list were 1) tuition increases, 2) financial aid, and 3) questionnaires for the LGBT student community to find out if more support is needed on campuses.
- Commencement speaker applications have gone out and also there will be a student competition this year to determine who will perform the national anthem at commencement.
- Olga also thanked the Trustees for all their support during the year.

The Trustees requested that Olga offer a short recap of the year's accomplishments at the June meeting and also asked her to address what issues or concerns she might suggest for future officers.

Washington Public Employees Association

Amy Lanser, Chief Job Representative reported.

- Amy explained that there was no news to report on contract negotiations as yet, and said that staff members were concerned as to whether there might be furloughs or salary reductions. She noted there might be further information for the June report.

Highline College Education Association

Ruth Windhover reported.

- Ruth offered an overview of some of the ongoing work of the faculty. She said that the WPEA was holding a "grade-in" this weekend at the Southcenter mall. The purpose is to gain more visibility within the public as to the routine work that a teacher must perform.
- Ruth further added an overview of the many administrative duties that the division chairs must perform. She said there are 5 division chairs and 33 or 34 program coordinators. Typical duties include developing the quarterly schedule, resolving complaints with part-time faculty, creating book orders and budgets, handling faculty position requests, equipment requests, completing assessment and planning reports, catalog entries, website management, and a host of other problem-solving activities.
- Ruth noted that the Professional/Technical division must also coordinate the duties related to the advisory committees, maintaining industry contacts, and for the health care fields, they must coordinate the activities of clinical sites.

- Ruth felt that if the public were more informed of these activities there might be greater understanding for the need for higher faculty compensation.

Faculty Senate

Buzz Wheeler reported.

- Buzz explained that Faculty Senate elections are held in May and that the vacancies are for the positions of Chair, Vice Chair, and Faculty Senate at Large. Some divisions are conducting elections throughout the month.
- The next election-related task will be the committee vacancies which should be in place by the end of May.
- The last initiative on the agenda for the Faculty Senate this year is the review of the Add/Drop Policy, and they are hoping to wrap this up by the end of the year.
- Buzz explained that he is on the State Board Task Force for the ERP. The Task Force held a working session the previous week, and the working plan was discussed for this technology transition. More feedback will be solicited from other constituencies.

Action Item a.

- a. Approval of Tenure Recommendation

Mike Regeimbal made the following motion with regard to approval of Tenure:

Having given due consideration to the recommendations of the Tenure Review Committee and the College President, I MOVE

THAT Tenure be granted for the following third-year probationer:

Angela Meyer Pre-College Studies

Debrena Jackson Gandy seconded the motion. The motion passed.

Board Chair Dan Altmayer noted that the comments on performance of the Tenure candidate were effusive and all members of the Board indicated their support of granting Tenure as the work of Ms. Meyer has already made a difference at the college.

Action Item b.

- b. Approval of Resolution 95-2011 Pertaining to StartZone Microenterprise Program

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9
RESOLUTION 95-2011
(Pertaining to StartZone Microenterprise Program)**

WHEREAS, Highline Community College is fully committed to providing small business development services to its service area via the StartZone Microenterprise Program at Highline Community College; and,

WHEREAS, the King County Community Development Block Grant (CDBG) Consortium is accepting applications for funding to support microenterprise development projects in south King County,

THEREFORE BE IT RESOLVED, that the Board of Trustees of Highline Community College supports development of the StartZone Microenterprise Program and submission of an application for 2012 funds from the King County CDBG Consortium in the amount of \$78,950.

PASSED BY THE BOARD OF TRUSTEES this 12th day of May, 2011.

COMMUNITY COLLEGE DISTRICT 9
State of Washington

Chair Dan Altmayer

Certification:

Vice Chair Ed Davila

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the above is a true and accurate copy of Resolution No. 95-2011 for the use and purpose intended.

Member Mike Regeimbal

Member Debrena Jackson Gandy

Member Bob Roegner

Secretary to the Board

It was moved by Mike Regeimbal and seconded by Ed Davila to approve Resolution 95-2011, Pertaining to the StartZone Microenterprise Program. The motion carried.

A copy of Resolution 95-2011 Pertaining to the StartZone Microenterprise Program is filed with the official minutes in the President's Office.

Board Report

2010-2011 Honors and Achievements

Jeff Wagnitz introduced Barbara Clinton who leads the Highline Honors Program. He noted her recent article in *Spectra*, focusing on higher education and finances and also noted that Highline's Honors Program was recently featured at AACC. Barbara's participation in national organizations is also making the point regarding the barriers to higher education are often due to lack of knowledge on financial assistance.

Dr. Bermingham presented the monetary awards to the All Washington Scholars, Olga Afichuk, and Satinder Haer. Satinder spoke of her plans to attend Whitman College next year and then to continue on to law school. She said she had originally applied to the Young Scholars Program but eventually came to Highline and was very happy with her decision. Olga announced her hopes to attend Seattle University and to go into the medical field. She gave thanks to her family for their

support, and especially to Jonathan Brown, Associate Dean, Student Programs, Vice President Toni Castro, and Barbara Clinton.

Barbara Clinton said she was fortunate to have the best job in the world to be able to work with Highline's honor students. She said that more than \$5 million in scholarship funding has been awarded to this year's students. She announced more scholarship winners for ACT 6 with students entering the fields of medicine and computer engineering. She added that the student speaker at the GALA, Serenity Carr, had been granted a full ride to Smith College and intended to go into neuro-linguistics.

Student Achievement Data: Sources, Comparisons, and Best Practices

Jeff Wagnitz continued the board report with an overview of college attainment metrics. He explained that there are several data sources such as IPEDS, Achieving the Dream, and SBCTC and that comparisons offer difficulties in assessment depending upon the measuring perspective. He noted that Highline has seen improvements through the Achieve the Dream Program and that there has been a complete change in the curriculum within the Math department which has resulted in an increase in completion rates. He further added that through the Governance Institute for Student Success, there was a very different focus. He said that the GISS looks at which students have completed a program four years later. He explained that this becomes a very different focus than that of the community college system in which students have many reasons for attending a 2-year institution. These reasons may include refresher courses, a certificate program, or added credits toward a program that is underway at a 4-year institution without ever intending to finish a degree program. It was also noted that Running Start and International students were not included in the mix.

Paper Vehicle Competition Presentation

Rich Bankhead, faculty member in engineering, asked his students to present their models that were entered into the recent Paper Vehicle Competition in Eastern Washington. This year Highline students won the most innovative design for their rowing machine model. There were 16 teams in the competition and roughly one-third of the competitors finished the course. Categories of competition included speed, presentation, innovative design, and team spirit. Mr. Bankhead noted that the program has grown about 150% from past years, and that Highline engineering student graduates were attending Texas, MIT, Michigan, and UW.

Area Reports

Student Services

Toni Castro reported.

- Toni was pleased to announce Doris Martinez as the student success story of the month. Doris graduated from Decatur High School and started the Latina Club at Highline. She graduated from Highline and went on to pursue her dreams at Seattle University where she was a 2007 graduate in Strategic Communications. She was accepted into the graduate program and became an intern at Highline. She has now been offered her first position in student development at La Salle in Philadelphia.

Administration

Shirley Bean reported for Larry Yok.

- Shirley announced the "lift and shift" transition that will be under way over the Memorial Day Weekend. This will be a transition of the 30-year legacy community college system

which will move to a new platform. A test run is set up for the weekend and hopefully by Tuesday, all systems will be workable on the new system.

Instruction

Jeff Wagnitz reported.

- Jeff recognized Kathleen Hasselblad, Ameer Moon and many others for all their efforts toward making the Global Fest another successful event. More than 200 students volunteered their time for a very special evening.
- Asian Pacific Islander Week held its second annual event and a special thank you was extended to Rolita Ezeonu and Larry Yok for all their efforts on this program.

Institutional Advancement

Lisa Skari reported.

- Lisa offered a special student success story as well. She said the 2011 Distinguished Alumni had been announced. Recognized this year is Linda Yoshida, whose husband Junki, is a former Distinguished Alum of Highline. In addition to her entrepreneurial and philanthropy activities, Linda is a recent author and winner of the 2010 Publisher's Award for Excellence.

President's Remarks

President Bermingham was pleased to recognize the success of Unity Week and the first annual Black/Brown Young Men's Summit and hoped it would continue as a popular annual event. He also expressed his sincere thanks to all the Board members for their support of the April 30th GALA. He said the evening had great energy and was a lot of fun.

New Business

None.

Adjournment

The meeting was adjourned at 11:56 am.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on June 9, 2011.

Dan Altmayer, Chair

Jack Bermingham, Secretary