



**HIGHLINE COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT 9  
Des Moines, WA**

**MINUTES OF BOARD OF TRUSTEES' MEETING**

**June 9, 2011**

**STUDY SESSION**

*The Study Session was called to order at 8:03 am.  
Executive Session was announced at 8:03 am to discuss the performance of a public employee.  
Executive Session was adjourned at 10:10 am.  
The Study Session adjourned at 10:10 am.*

**MEETING**

**Call to Order**

The meeting was called to order at 10:20 a.m. by the Chair of the Board of Trustees, Dan Altmayer.

**Roll Call**

All Members Present: Dan Altmayer  
Ed Davila  
Mike Regeimbal  
Debrena Jackson Gandy  
Bob Roegner

Attorney General Representative: Tom Angier

Board Chair, Dan Altmayer, noted that all members of the Board of Trustees were present.

**Approval of Minutes**

A motion was made by Mike Regeimbal and seconded by Debrena Jackson Gandy to approve the minutes for the regularly scheduled meeting of May 12, 2011. The motion passed.

***Correspondence***

President Bermingham was pleased to present the winner of the Shirley B. Gordon Award for Academic Excellence. He explained the Board was already familiar with this student as she had been a speaker at the GALA in April. He announced Serenity Carr as the winner, and she was presented with a check for \$1500. Serenity expressed her appreciation for the award and said she plans to attend Smith College in the fall. She will be receiving scholarship funds in the amount of \$52,000 and will be living in family housing section of Smith College with her son.

## ***Standing Reports***

### **Associated Students of Highline Community College**

Olga Afichuk reported.

- Olga announced the results of the elections of the new officers for the Center for Leadership and Service for the 2011-2012 academic year. Elections this year accumulated a total of 714 votes with 700 submitted online and 14 paper ballots. The results are:
  - President – Zoey Myagmarjav
  - Vice President – Enrique Ramirez
  - Speaker of the Caucusus – Thuy Nguyen
- The President, Zoey, has been chair of the Student and Activities Budget Committee, and the Vice-President, Enrique, has been a Club Leader.
- With graduation this afternoon, all the students are in a festive mood. The student speaker at commencement will be Eddie Lester, who was chosen from nine students who were interviewed for this role. Eddie had a great deal of passion and has a terrific story to tell.
- Olga mentioned that in the last meeting she was requested to reflect upon her year as President of Associated Students. She said that among the positive things were the student involvement in legislative activities and the Legislative Academies. She felt that Highline can have a transforming environment and she had heard a number of stories about students whose lives have changed significantly through their Highline experience.
- Olga also explained that she felt the most negative issue had to do with funding. She said many students are struggling financially and that financial aid has not been able to keep up with the demand so many students are going through a balancing act to stay in school.
- Olga also mentioned a few areas that might be changed. She could see that with the continuing economic crisis, some programs might not be sustainable through the general fund. She said she hoped that co-curricular programming would continue to be robust, but there were concerns for the future.

Board Chair Dan Altmayer expressed to Olga that she had done a great job in her role as student body president.

### **Washington Public Employees Association**

Amy Lanser, Chief Job Representative reported.

- Amy congratulated Zoey in her new role as student body president. Amy said that Zoey was an employee at the Bookstore and in that capacity, she was able to see that Zoey has done a great job.
- Amy announced that WPEA representative, James Grimsey, has stepped down from his position. She said that Bruce Metsker had been named his replacement, but had not yet had any meetings on campus. She said this seemed to be a smooth transition.
- The union would soon be asking for volunteers for negotiations.
- Amy also offered congratulations to the seven members of the classified staff who are receiving degrees or certificates at commencement.

Dr. Bermingham mentioned that Amy was one of those receiving a degree at the ceremonies today.

### **Highline College Education Association**

Ruth Windhover reported.

- Ruth stated that her remarks for this meeting would be based upon a number of quotations.
- The first, from Queen Elizabeth, was from 1992. She recalled that the Queen had said that 1992 was not a year she would look back upon with pleasure. Ruth felt that she agreed with that sentiment for 2010-2011.
- Ruth then drew from President Bermingham's email to the campus of June 6<sup>th</sup>, in which he stated, "Our \$1.86 million in reductions this year includes enough salary savings from lay-offs and open positions to offset the legislature's required 3% salary cut without necessitating furloughs or days on temporary leave-without-pay for 2011-2012." Ruth expressed that on behalf of the HCEA, and the collaborations with the Executive Staff and Trustees, she wished to express her appreciation that there had been a careful eye to not institute further cuts in salaries. She added that Dr. Bermingham's statement, "we are unsettled by the shift in the funding burden of public higher education from the public to the individual students" underscored the thoughts of many.
- Ruth also drew upon the sentiments of Thomas Jefferson in "democracy cannot exist without enlightenment."

### **Faculty Senate**

Tommy Kim reported for Buzz Wheeler.

- Tommy said that there had been a big push to get the word out to the campus on issues under consideration by the Faculty Senate this year in order to gather input from the Faculty at large.
- The Faculty Senate has held elections for open positions, and information on the next meeting held by the Faculty Senate would be presented after the start of the academic year.

### **Action Items**

#### **a. Election of Officers for Board of Trustees for 2011-2012:**

Mike Regeimbal moved that the following named persons be approved as Board Officers for the 2011-2012 year. It was seconded by Ed Davila. The motion passed.

**Chairperson:**            **Ed Davila**

**Vice Chairperson:**   **Debrena Jackson Gandy**

**TACTC Representative:**   **Dan Altmayer**

**TACTC Legislative Representative:**   **Bob Roegner**

**HCC Foundation Board Representative:**   **Debrena Jackson Gandy**

#### **b. Approval of Student and Activities Budget for 2011-2012**

Mike Regeimbal moved to approve the Student Services and Activities Budget for 2011-2012. It was seconded by Bob Roegner. The motion passed.

#### **c. Approval of Resolution 96-2011 (Pertaining to International Student Programs Contract)**

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9**  
**RESOLUTION 96-2011**  
*(Pertaining to International Student Programs Contract)*

WHEREAS, Highline Community College District 9 is committed to continuing its contractual arrangements for its International Student Programs as approved by the Board of Trustees through Resolution 83-2009, (Pertaining to International Student Programs Contract) on June 11, 2009, and

WHEREAS, the Highline Community College District 9 (“College”) is committed to achieving an internationally integrated educational environment, and

WHEREAS, the College continues to attract greater numbers of international students, and

WHEREAS, the College continues to experience enrollment growth in excess of its state supported student allocation; and

WHEREAS, state law and the policies and procedures of the State Board of Community and Technical Colleges (SBCTC) permit the establishment of contractual instructional programs for international students; and

WHEREAS, the College intends to comply with the SBCTC’s revised policies and procedures for such programs;

THEREFORE, BE IT RESOLVED by the Board of Trustees of Highline Community College District 9 as follows:

Section 1. The College has determined that it is not financially viable to serve international students within its limited state-supported student allocation.

Section 2. The College should continue to provide classes or programs for international students with shared funding from a cooperating agency or organization as authorized by RCW 28b.50.140 (17) and WAC 131-32-020.

PASSED by the Board of Trustees this 9<sup>th</sup> day of June, 2011.

COMMUNITY COLLEGE DISTRICT 9  
State of Washington

\_\_\_\_\_  
Chair Dan Altmayer

Certification:

\_\_\_\_\_  
Vice Chair Dr. Ed Davila

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the above is a true and accurate copy of Resolution 96-2011 for the use and purpose intended.

\_\_\_\_\_  
Member Mike Regeimbal

\_\_\_\_\_  
Member Debrena Jackson Gandy

Mike Regeimbal moved to approve Resolution 96-2011 (Pertaining to International Student Programs Contract). The motion was read. Bob Roegner seconded the motion. The motion carried.

A copy of Resolution 96-2011 (Pertaining to International Student Programs Contract) is filed with the official minutes in the President's Office.

**d. Approval of Resolution 97-2011 (Pertaining to Authority to Expend Funds.)**

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9  
RESOLUTION 97-2011  
(Pertaining to Authorization to Expend Funds)**

WHEREAS, the new fiscal year will begin on July 1, 2011, and

WHEREAS, a final determination of the budget will not be made prior to the date of the October 20, 2011, Community College District 9 Board of Trustees' meeting, and

WHEREAS, students have enrolled for summer session that will begin on June 20, 2011, and

WHEREAS, the disruption of planned and scheduled activities could seriously hamper the College's operations for the 2011-2012 College year,

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the President of Highline Community College and his designees to expend funds beginning July 1, 2011, to meet the College's operational requirements at the same rate as in the 2010-11 approved budget, or as specifically authorized by legislative action to take effect July 1, 2011. This authorization expires on October 20, 2011, or upon the date the Board passes the motion to adopt the final budget for 2011-2012, if the Board's action on the budget precedes October 20, 2011.

PASSED BY THE BOARD OF TRUSTEES this 9th day of June, 2011.

COMMUNITY COLLEGE DISTRICT 9  
State of Washington

\_\_\_\_\_  
Chair Dan Altmayer

Certification:

\_\_\_\_\_  
Vice Chair Ed Davila

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the above is a true and accurate copy of Resolution 97-2011 for the use and purpose intended.

\_\_\_\_\_  
Member Mike Regeimbal

\_\_\_\_\_  
Member Debrena Jackson Gandy

\_\_\_\_\_  
Member Bob Roegner

\_\_\_\_\_  
Secretary to the Board

Mike Regeimbal moved to approve Resolution 97-2011 (Pertaining to Authority to Expend Funds.) Ed Davila seconded the motion. The motion carried.

A copy of Resolution 97-2011 (Pertaining to Authority to Expend Funds) is filed with the official minutes in the President's Office.

**e. Approval of Resolution 98-2011 (Pertaining to City of Federal Way Small Business Development Services.)**

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9  
RESOLUTION 98-2011  
(Pertaining to Small Business Development Services  
for the City of Federal Way)**

**WHEREAS**, Highline Community College is fully committed to providing small business development services to its service area via the Southwest King County Small Business Development Center at Highline Community College; and,

**WHEREAS**, the City of Federal Way will provide \$22,500 in funding toward the goal of funding the provision of such services; and,

**WHEREAS**, the \$22,500 allocation must be matched at least dollar for dollar in order to be released; and,

**WHEREAS**, Federal Community Development Block Grant Funds are available for the purpose of providing the required matching funds, and

**WHEREAS**, the City of Federal Way has asked Highline Community College to apply for these funds in order that it may release its general fund allocation,

**THEREFORE BE IT RESOLVED**, that the Board of Trustees of Highline Community College supports development and submission of an application to receive 2012 Community Development Block Grant funds from the City of Federal Way in the amount of \$67,500.

PASSED BY THE BOARD OF TRUSTEES this 9<sup>th</sup> day of June, 2011.

COMMUNITY COLLEGE DISTRICT 9  
State of Washington

\_\_\_\_\_  
Chair Dan Altmayer

Certification:

\_\_\_\_\_  
Vice Chair Ed Davila

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the above is a true and accurate copy of Resolution No. 98-2011 for the use and purpose intended.

\_\_\_\_\_  
Member Mike Regeimbal

\_\_\_\_\_  
Member Debrena Jackson Gandy

\_\_\_\_\_  
Secretary to the Board

\_\_\_\_\_  
Member Bob Roegner

Bob Roegner moved to approve Resolution 98-2011 (Pertaining to City of Federal Way Small Business Development Services.) The motion was read. Mike Regeimbal seconded the motion. The motion carried.

A copy of Resolution 98-2011 (Pertaining to City of Federal Way Small Business Development Services) is filed with the official minutes in the President's Office.

**f. Approval of President's Contract.**

Debrena Jackson Gandy moved to approve the President's contract with amendments. She noted that in paragraph five, benefits would increase from 90 to 120 days, and in paragraph 9, the 12 month time compensation would be increased to 15 months, and the term of the contract would be extended to June 30, 2014.

It was noted that it was the Board's intent to approve a resolution in order to comply with RCW 43.01.042.

The motion was seconded by Mike Regeimbal. The motion passed.

**Area Reports**

**Institutional Advancement**

Rod Stephenson reported for Lisa Skari.

- Rod explained that Lisa was unavailable for this morning's meeting, as she was hosting the Distinguished Alumna, Linda Yoshida.
- There is a new member of the Foundation, Mark Rasmussen, who is the manager of Red Canoe.
- On August 19, there will be a Friend-raising event aboard one of the Holland America ships in downtown Seattle, organized by Alcalde & Fay.

**Student Services**

Toni Castro reported.

- Toni thanked Debrena Jackson Gandy for attending the 29<sup>th</sup> Annual Women's Celebration which was a great success this year.
- Other recent events of note were the 5<sup>th</sup> Annual Multicultural graduation ceremony and a host of student programs and events celebrating the year's end.
- We are gearing up for summer quarter and orientations to the campus have become more user-friendly in nature. Our Running Start numbers have also increased due to a more pro-active approach in orientations.
- The student highlight for June is Theo McLean-Burrell. Theo came to Highline as a Washington Achiever with an interest in wrestling. He has been active in the multi-cultural center and wants to pursue an architectural degree at the University of Oregon. He is leaving Highline with an overall GPA of 3.5 and will certainly be missed on campus.

**Instruction**

Jeff Wagnitz reported.

- Jeff recognized Dean Rolita Ezeonu, whose article on fostering a therapeutic learning environment has recently been published in a higher education journal, offering more notoriety for Highline's campus.
- Kathleen Hasselblad and Alice Madsen were also quoted extensively in the Community College Times regarding our Egypt project.
- Recently, the new building housing the Gates Foundation opened near Seattle Center and two videos from Highline's I-Best program were running during the grand opening. It was ironic that Chad, a member of our Instructional Resources team was called in to assist in making the technology work to show the videos.
- Jeff also congratulated the nine Newly Tenured Faculty for this academic year who were honored at a recent reception and was struck by the long list of their accomplishments.
- Today's retirees also have accumulated a long list of honors; one with over 50 years in the classroom.

### **Administration**

Larry Yok.

- In following the old saying that a photo is worth a thousand words, Larry distributed a photo of one of the most popular programs on campus – the weed reduction program using goats. The animals have made quite an impression on campus.
- Larry also explained the concept behind the "Lift and Shift" program noting the issues that face this legacy system for all of the campuses in the State.

### **President's Remarks**

President Bermingham wished to thank the Board of Trustees for taking up the issue of his contract and their kind remarks. He said that as the College ends its 49<sup>th</sup> year, and is shortly to begin its 50<sup>th</sup> anniversary, he hoped that it would be one of the most exciting years on the campus. With the help of Larry Yok and the Executive team, he felt that Highline had managed to do well in resources management during this budget crisis, but he continued to have concerns for the local community where great economic disadvantages remain. He thanked the Executive team, the staff members, the Trustees and his Executive Assistant, Patti Rosendahl for all the support he had received.

### **New Business**

None.

### **Adjournment**

The meeting was adjourned at 11:10 am.

### **Next Regularly Scheduled Meeting of the Board of Trustees**

The next regularly scheduled meeting of the Board of Trustees will be on July 14, 2011.

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Dr. Ed Davila, Chair

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Dr. Jack Bermingham, Secretary