



**HIGHLINE COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 9
Des Moines, WA**

MINUTES OF BOARD OF TRUSTEES' MEETING

July 14, 2011

STUDY SESSION

*The Study Session was called to order at 8:04 am.
Executive Session was announced at 8:04 am to discuss the performance of a public employee.
Executive Session was adjourned at 9:45 am.
The Study Session continued with the following topics:
Discussion of dates for a Board Retreat
Update on TACTC
Budget Update
The Study Session adjourned at 10:04 am.*

MEETING

Call to Order

The meeting was called to order at 10:15 a.m. by the Chair of the Board of Trustees, Ed Davila.

Roll Call

All Members Present: Ed Davila
Debrena Jackson Gandy
Mike Regeimbal
Dan Altmayer
Bob Roegner

Attorney General Representative: Tom Angier

Board Chair, Ed Davila, noted that all members of the Board of Trustees were present.

Approval of Minutes

A motion was made by Debrena Jackson Gandy and seconded by Dan Altmayer to approve the minutes for the regularly scheduled meeting of June 9, 2011. The motion passed.

Correspondence

President Bermingham requested that the Board of Trustees spend a few moments reviewing the College's website, as commencement photos were recently posted to the site. Also, there is a list of some interesting data regarding degree and certificate completion, i.e., the age of the youngest graduate was 17, and the oldest, 70.

Dr. Bermingham wished to note the exemplary efforts this year of his Executive Staff. Larry Yok was involved in a number of strategic committees related to transit issues, and his volunteerism in other task force initiatives on behalf of the College was highly appreciated. Jeff Wagnitz, through support from the Gates Foundation, has been making presentations at several institutions around the country regarding developmental education programs at Highline and has gained a great deal of positive attention for us all in these events for the amazing work that is underway at Highline. He noted that with all of the teaching for professionals that Toni Castro has undertaken in her field, she should be considered faculty! Lisa Skari continues to be involved in the national organization, Council for Resource Development and with the legacy of her doctoral dissertation will no doubt be called upon a great deal in the future to speak to these issues.

Standing Reports

Washington Public Employees Association

Amy Lanser, Chief Job Representative reported.

- Amy wished to thank all those at Highline who worked so hard on the budget to prevent the 3% pay cut from being implemented this last year.
- WPEA issued 20 scholarships in the last academic year.
- Amy congratulated all those who worked on commencement as it was a really great event.

Highline College Education Association

Ruth Windhover reported.

- Ruth stated that she had opened her contract in the mail and was thankful that it was not lower in salary from the previous year, but of course, due to medical costs, the actual pay would be less.
- She noted that it might seem as if campus is quiet during the summer, but there is actually a great deal of activity for many faculty members, including advising Running Start students, attending union meetings, reviewing and preparing schedules, hiring committees for new faculty, and professional development work. It is evident from these lists that many of the yearly activities continue through the summer months for faculty members.

Board Chair Ed Davila wished to take the opportunity to acknowledge the past Chair, Dan Altmayer, and thank him for his service over the past couple years. He set a high standard and was a great role model.

Action Items

- a. **Approval of Resolution 99-2011 (Pertaining to Presidential Accrual of Vacation Leave)**

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9
RESOLUTION 99-2011
(Pertaining to Presidential Accrual of Vacation Leave)**

WHEREAS, RCW 43.01.042 authorizes state institutions of higher learning to prescribe such rules and regulations governing vacation leave for professional personnel; and

WHEREAS, the Board of Trustees recognizes that the College President may not be able to use many of his vacation days each year because of his College responsibilities; and

WHEREAS, the Board of Trustees wishes to ensure that the College President receives the full benefits earned while serving as the College's Chief Executive Officer; and

WHEREAS, on July 9, 2009, the Board of Trustees passed Highline Community College, District 9 Resolution 84-09 pertaining to Presidential accrual of vacation leave; and the Board of Trustees now wish to describe by resolution the specific allowable vacation accrual amount consistent with the requirements of RCW 43.01.042:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Highline Community College authorizes the following:

SECTION 1. With full salary the College President may take up to thirty (30) days of annual leave per year.

SECTION 2. The College President may defer annual leave and accumulate such leave and associated benefits to a maximum of one hundred twenty (120) days in accordance with RCW 43.01.042.

SECTION 3. All leave accrued up to one hundred twenty (120) days will be paid in full upon termination or retirement.

BE IT FURTHER RESOLVED that except as otherwise provided in this Resolution, Highline Community College, District 9, Resolution No. 84-09 shall remain in full force and effect.

PASSED BY THE BOARD OF TRUSTEES this 14th day of July, 2011.

COMMUNITY COLLEGE DISTRICT 9
State of Washington

Chair Ed Davila

Vice Chair Debrena Jackson Gandy

Member Daniel J. Altmayer

Member Michael Regeimbal

Member Bob Roegner

Certification:

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9 State of Washington, do hereby certify that the Above is a true and accurate copy of Resolution No. 99-2011 for the use and purpose intended.

Secretary to the Board

Dan Altmayer moved to approve Resolution 99-2011 (Pertaining to Presidential Accrual of Vacation Leave). The motion was seconded by Bob Roegner. The motion carried.

A copy of Resolution 99-2011 (Pertaining to Presidential Accrual of Vacation Leave) is filed with the official minutes in the President's Office.

Debrena Jackson Gandy offered some comments to President Bermingham regarding her appreciation for his leadership and his operational style at the College. She stated that after

attending ACCT and other conferences she said it was helpful to gain another perspective on the College and its work and how pleased she was to have him as the College's leader. Board Chair Ed Davila added that President Bermingham's acceptance of the role of President was one of the best things that has happened at the College and that his leadership will have a lasting and positive legacy.

President Bermingham thanked the Board members for their kind comments and for their continued support of his presidency. He added that none of the work that had been underway during the last academic year – including the deliberate decisions that were made on economic reasons to maintain capacity - could have been accomplished if it were not for the support of the Trustees, including the positive morale that continued to be exhibited on Highline's campus.

Board Report ***Economic Impact Study***

Dr. Bermingham stated that the State Board had asked EMSI to look at the economic impact of community colleges in the State and each college, in turn, had the opportunity to receive more specific details in their areas. The data looks at demographics of the area, employment, etc. Estimates provided are very conservative within local contexts. With the level of poverty in the South King County area, the numbers may not reveal how fragile our economy is in comparison to other areas such as Bellevue. Dr. Bermingham continued with these main components:

The economic growth analysis comprises:

- 1) Impact of college operations spending, including the income effect of college payroll and purchases for supplies and services;
- 2) Income effect generated by the spending of students from outside the region.

The impact of college operations spending is calculated by summing faculty and staff wages and salaries to determine the direct effect on regional income, and then applying multiplier impacts to determine the indirect effect as staff salaries and the college's purchases for supplies and services are spent in the economy. Unlike most multiplier analyses, however, the study adjusts the gross impact of college spending to take into account local monies withdrawn from the economy to support the college. These monies could have been used for alternative purposes if the college did not exist. Using this data format, the annual net contribution to regional income is \$34.2M. A graph showing contribution factors from the international student population was also discussed.

Each year students study at the college and enter the local workforce, bringing with them skills they have recently acquired. Over time these skills build up and accumulate, steadily increasing the experience of the workforce. The higher earnings of students generate additional rounds of consumer spending, while new skills and training translate to increased business output and higher property income, causing local multiplier spending. The sum of these direct and indirect effects comprises the total impact of past and present student productivity on regional income.

Calculating the added skills that students add into the workforce, there is a \$210 million annual net contribution into the regional income. The investment analysis focuses on benefits and costs that accrue to students, taxpayers, and the public at large.

1. From the student perspective, the study examines the higher earnings of students relative to their costs (i.e., tuition, fees, and opportunity cost).
2. From the social perspective, the study analyzes a broad collection of external benefits that accrue to the public.
3. From the taxpayer perspective, the study measures the cost of funding the college against the returns generated by the college's educational activities.

Higher earnings to students and increased business and property income expand the state's tax base. Benefits include added tax revenue stemming from the higher earnings of students, plus avoided social costs to the government for health, crime, and income assistance.

The results of the study demonstrate that the college is a sound investment from multiple perspectives. It enriches the lives of students and increases their lifetime incomes. It benefits taxpayers by generating increased tax revenues and reducing the demand for taxpayer-supported social services. It also contributes to the vitality of both the local and state economies.

Dr. Bermingham also emphasized the benefits of HCC programs such as the Small Business Development Center, StartZone, PTAC, the Center of Excellence for International Trade, Transportation and Logistics, the Puget Sound Welcome Back Center, South King County Economic Development Initiative, and other international projects. The CoE and the CERB grant represent important business entities in our State. Dr. Bermingham added that he hoped that TACTC would be able to utilize this data in promoting these programs in our State. Trustee Mike Regeimbal added that this information could be utilized as a great marketing tool for the Foundation and organizations such as Rotary.

Area Reports

Administration

Larry Yok reported.

- In the summer on campus it may appear quiet, but there is a lot of activity within the facilities area.
- Due to overheating issues within the Administration Technology, \$80,000 has been spent to create a cooling system to protect the servers.
- The parking areas have undergone needed repair.
- The King County Council measure to consider the additional \$20 car tab fees in order to maintain current bus route services is positive for the college, as bus service reductions would have a negative impact on our student commuters.

Instruction

Jeff Wagnitz reported.

- Jeff wished to expand upon the Strategic Initiative reports by underscoring the importance of our programs such as the Small Business Development Center. He gave a special note of recognition to the efforts of Judy Perry and James Peyton and the Business Division in general and explained that these business and development programs are also fundamentally aligned with our academic programs.

Student Services

Toni Castro reported.

- A very robust agenda is planned for the student leadership training programs for the next academic year.
- The first summer bridge program for TRiO students is underway this summer.
- Highline will participate in the women's volleyball competition to be held in Brazil from August 15-25th. Toni thanked John Dunn for his great leadership and commitment to the Athletics program this year.
- Highline was recently acknowledged in a national publication which gave accolades to the college for "reflecting world views."
- The student success story for the July meeting is Nate Gonzales who came to Highline from Foster High School. He graduated from Highline this spring and will start UW in the

fall. Nate graduated with a 3.47 GPA and worked at Sears for 25 hours a week while attending school. Nate hopes to pursue a degree in Sports Management.

Institutional Advancement

Rod Stephenson reported for Lisa Skari.

- Rod said the Marine Sciences Technology Center has now been opened for three years. The News Tribune recently ran an article on the acquisition of the whale bones. The college now owns the specimens and Rich Bankhead is working on the display.
- The MaST continues to grow in visitations with between 10,000 and 15,000 visitors annually. The summer day camp is also currently in session.
- As in past years, the publications which list where Federal Way high school seniors plan to attend college, state that many are indicating Highline.

President's Remarks

President Bermingham discussed information which has been distributed from the State Board on top graduates in various ethnic groups around the State. Highline has made the list in top graduates for Native Americans and Asian Americans.

Dr. Bermingham announced the Office of the President is moving its location from Building One to Building 99. This will give the college an opportunity to reposition building one for more classroom space.

On August 19, a recognition luncheon for non-profit organizations will be held aboard the Holland America line. It should be a great kick-off event for our Foundation this year. President Bermingham also wished to extend a special invitation to the Trustees to attend as many events as they might be able next year to assist in celebrating Highline's 50th anniversary.

New Business

None.

Adjournment

The meeting was adjourned at 11:25 am.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on September 22, 2011.

Ed Davila, Chair

Jack Bermingham, Secretary