

Ellen Bremen, a member of the Communication Studies Department has been selected as a co-recipient of the 2011 Sloan-C Award for Excellence in Online Teaching. Ellen's award is based on her online Introduction to Communication course (Comm Studies 101). Dr. Bermingham noted that a colleague had written, "Ellen Bremen has created an online experience that anticipates and addresses the questions and needs of nearly every student in the learning environment. Ms. Bremen has taken a subject that countless others in her discipline would not consider teaching online, and brought it to life in this virtual environment." Ms. Bremen was congratulated, and asked if she would like to make any remarks.

She mentioned that she was quite surprised to have been selected for this award. She explained that Speech is a core curriculum course and she was very excited to be able to contribute to the narrative within this new environment and felt it had been an amazing collaboration with the technology team. The award will be presented at the 17th Sloan-C International Conference on Online Learning in Orlando, Florida, on Thursday, November 10th, 2011.

Dr. Bermingham explained that nine colleagues from Indonesia were present at the meeting who were participating in a professional development program in which they were learning about the American Community College system and also specifically about Highline. Each participant offered a personal introduction and a little information regarding their home institution. This program is in partnership with Kapi'olani Community College in Honolulu and others who are currently at KCC will join here at Highline for a symposium in October.

Standing Reports

Associated Students of Highline Community College

Zoey Myagmarjav reported.

- Zoey made introductions for herself, as Student Body President, the Vice President, Enrique Ramirez, and Thuy Nguyen, the Speaker of the Caucuses.
- She said a highlight during September was the Leadership Conference in Wenatchee. Student leaders came from 21 community colleges around the state with sessions in servant leadership, team building and advising.
- The student leadership is finalizing plans for *Thunderweek*, the first week of classes beginning on September 26th. More than 5000 student handbooks will be distributed. A theme this year will be, "We have waited for you for 50 years," in honor of the college's 50th anniversary.
- An Artist who is also an HCC alum and student of the Rhode Island School of Design, Dahe Kim, has been commissioned to paint a mural in the student conference room.

Washington Public Employees Association

Amy Lanser, Chief Job Representative reported.

- Amy explained that there was a new state contract for classified employees that will remain effective until 2013. She believed that the 3% pay cut would also be linked to 5.2 hours of monthly leave.
- There will be an increase in the number of hours for leave without pay status.
- Lastly, Amy said that her position as job representative would be replaced by Gerald Jackson, as she is taking a new position in financial aid.

Highline College Education Association

Ruth Windhover reported.

- Ruth noted that the tenor of the Board meetings exhibits the collegiality between the administration and Highline, and she wished to express her appreciation to the College administration for proceeding with limited hiring. She explained that the numbers were down to 127-129, from a high point of around 140 full-time faculty. When full time faculty numbers are down, there is a heavier work load on others.
- Three statewide legislative issues are underway, 1) the efficiency group is focused on hiring a consultant, 2) standardization of core course curriculum is a concern for many faculty, as the “one size fits all” approach does not provide faculty control to protect the needs of specific demographics of each region, and 3) pension contribution issues. Ruth said she understand that the State Board has not yet acted on the pension contribution issue.
- Ruth added that the State Board had passed the financial exigency measure, which could allow for layoffs of tenured faculty. She felt this action sends the wrong message and would be destructive to the CTCs. She expressed her disappointment in this decision by the State Board.

Action Items

- a. **Approval of Resolution 100-2011 (Pertaining to Appreciation for Service of Michael Regeimbal)**

**HIGHLINE COMMUNITY COLLEGE, DISTRICT 9
RESOLUTION 100-2011**

(Pertaining to Appreciation for Service of Michael Regeimbal)

WHEREAS, Michael Regeimbal has served on the Highline Community College Board of Trustees since 2006 as a member of the Board of Trustees,

WHEREAS, Mr. Regeimbal has rendered distinguished service on behalf of the Trustees, the president, faculty, staff and students of the College,

WHEREAS, he has brought together his skills and passions for serving the community in order to broaden access to affordable higher education for all individuals,

WHEREAS, Mr. Regeimbal provided the College with an advocate for financial stewardship and integrity for the faculty, staff, administration and students throughout the College's District,

WHEREAS, he has served the College in promotion of its international partnerships and collaborations in support of democratic governance,

WHEREAS, Mr. Regeimbal has also served on the Highline Community College Foundation and has been an active and consistent supporter of the Foundation’s mission,

THEREFORE, BE IT RESOLVED that the Board of Trustees on behalf of themselves and the administration of Highline Community College express their heartfelt appreciation and high regard for Mr. Regeimbal's service to Highline Community College and extend their sincere wishes for the very best in all future endeavors.

PASSED BY THE BOARD OF TRUSTEES this 22th day of September 2011.

COMMUNITY COLLEGE DISTRICT 9
State of Washington

Chair Ed Davila

Certification:

Vice Chair Debrena Jackson Gandy

I, Jack Bermingham, Secretary to the Board of Trustees of Community College District 9, State of Washington, do hereby certify that the above is a true and accurate copy of Resolution No. 100-2011 for the use and purpose intended.

Member Dan Altmayer

Member Bob Roegner

Secretary to the Board

Dan Altmayer moved to approve Resolution 100-2011 (Pertaining to the Appreciation for Service of Michael Regeimbal.) The motion was seconded by Bob Roegner. The motion carried, and was read by Board Chair, Ed Davila.

Board Chair Ed Davila expressed his thanks to Mike for all his assistance and said he had helped him to be a better community leader. Debrena Jackson Gandy added that it had been a great pleasure to work with him and wished the time that they had overlapped on the Board had been longer. Dan Altmayer indicated that the resolution said it all. Mike Regeimbal expressed his thanks to all the Board members, the President, and the Executive Staff.

A copy of Resolution 100-2011 (Pertaining to the Appreciation for Service of Michael Regeimbal) is filed with the official minutes in the President's Office.

b. Approval of HCC 2011-2012 Budget

Dan Altmayer indicated that a lot of work had gone into the budget development process at Highline given the current circumstances. He made a motion to approve the budget as presented by the President and Staff. Bob Roegner seconded the motion. The motion carried unanimously.

Board Report
Update on TRiO and Gateway to College Programs

Dr. Birmingham said that a retreat last summer provided the Board members an opportunity to look at student success initiatives and a few programs that will be highlighted during this meeting speak directly to that focus. The new TRiO team began with a \$1.1M grant received last August. Toni Castro had the goal of hiring the team, consisting of Alexandra Davis, Ay Saechao, and Janell Lewis.

Ms. Alex Davis first provided an overview of the TRiO program. Ms. Davis explained the program is now serving around 140 students per year who are first generation, low income, with documented disabilities, and intend to transfer to a 4-year institution upon completion of their 2-year degree. Themes for retention in the program are:

- Everyone plays a role in retention on campus.
- Knowing our students and cultivating strengths.
- Bringing retention into the assessment equation.
- Measurable tools for success.

Ms. Davis further noted that students involved in the program are 70% students of color, with a gender split of approximately 40%-60%. Many students have recruited additional students.

The mission and objectives of the program include 1) student persistence, 2) students in good academic standing, 3) graduation, 4) transfer to 4-year school, and 5) community engagement. These objectives are federal requirements of the program. Obstacles faced by this population are great in achieving these objectives, and many do not have a role model in their chosen pathway or professional goals. The basis of this program begins with a multi-theoretical approach to understanding student learning. While recognizing there is no silver bullet, creating this bridge program is expected to produce positive results. Ms. Davis invited the members of the Board of Trustees to attend the TRiO program kick-off event on October 6th at 1:00 pm in the student union building.

Ay Saechao and Jennifer Joseph-Charles and provided an overview of the Gateway to College program. Three themes of this program are reflected by Highline's mission: 1) access, 2) diversity, and 3) community. The access issue focuses on 16 to 21 year old students who are at risk for graduating or earning a diploma or dual credit. Student surveys have shown that many young people have dreams of becoming professionals but may lack the resources or abilities to overcome these obstacles on their own. Students in this situation are greatly in need of good mentors. The Gateway to College program creates an environment for intense cohort work, especially on writing, reading, and math skill development. Additionally, life skills are incorporated into the curriculum. Both Mr. Saechao and Ms. Joseph-Charles stressed the need for partnering with school districts for success in this program. The intent of the first year of this program is to begin with 75 students.

Area Reports

Instruction

Jeff Wagnitz reported.

- Jeff provided a follow up on outcomes of some initiatives from last year that were funded by the Gates Foundation. He added his concerns regarding the State's push toward certain efficiencies may preclude the ability to continue the work that has had success in these programs at Highline.

Institutional Advancement

Lisa Skari reported.

- Lisa discussed the Chautauqua series of meetings hosted by the State which are intended to be town hall style meetings as a forum to discuss issues in higher education. She said that October 12 will be the date of a Chautauqua meeting at Seattle University and it is hoped that a large constituency of local stakeholders will attend.
- Lisa wished to draw attention to the 50th Anniversary “Make your Mark” campaign. She said the ads can be seen on transit buses, at movie theatres, and also in print ads, as well as in internal communications. She said that Highline will also have a 50th anniversary website.
- Institutional Advancement is launching a new Alumni Relations program that will hopefully have a great impact on donor support.

Student Services

Toni Castro reported.

- Toni underscored Zoey’s comments on the distribution of the student handbook. She noted that through the efforts of student leadership, a 10% business discount was available at a number of local businesses in Des Moines.
- Toni distributed the menu of programs that will be part of the Multicultural Services Program during 2011-2012; notably with a lecture on November 2nd by Dave Zirin and Dr. John Carlos.

Administration

Larry Yok reported.

- Larry explained that Administration has been working with the DMPD to reorganize the method of reporting incidents between the College and local police in order to become compliant with the Clery Act. This has been a challenge in that students often call 911 directly when an incident occurs, which might not be communicated to campus security. Measures have been put in place to communicate closely with DMPD so that both organizations have access to the information, and our databases will coincide.
- The 4th annual disaster drill was held on campus in August. Victoria England coordinated the event with South King County Fire and Rescue to conduct a scenario with primary and secondary response levels on campus. Secondary levels were included in the drill to more closely simulate a true emergency which might last several days. Larry expressed his appreciation for all who participated.
- The College Master Plan will be submitted to the City of Des Moines this fall. It has been used as a document for capital improvements. One interesting issue is that Highline’s campus is actually designed a residential zone in which variances have been required to build higher than two stories. Egress issues also need to be addressed.
- Lastly, Larry noted that the goats will soon return to assist with weed clearance.

President’s Remarks

President Bermingham applauded Larry’s efforts toward developing a very positive relationship with the City of Des Moines which is so necessary in moving ahead in solving issues regarding the Master Plan. Flexibility will be required on both sides to move into the future.

Dr. Bermingham referenced Ruth Windhover’s report regarding the State’s focus on efficiencies. He said during these economic times few entities are better at change than the community

colleges, and he hoped that the concept of one size fits all would not overshadow the abilities of local entities in serving the communities they know best. He said what we have is worth protecting. Highline has gained significant recognition for a number of things happening on campus. His meetings with representatives from the Migration Policy Institute were indicative of some positive measures that are assisting the immigrant community on campus and the current program with Indonesian faculty has also gained recognition.

A reminder was given for the 50th anniversary luncheon on September 23rd, and the Alumni event during the evening.

President Bermingham expressed his sincere thanks to Mike Regeimbal for all of his contributions to the College.

New Business

None.

Adjournment

The meeting was adjourned at 12:16 p.m.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on October 20, 2011.

Ed Davila, Chair

Jack Bermingham, Secretary