

**HIGHLINE COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 9
Des Moines, WA**

MINUTES OF BOARD OF TRUSTEES' MEETING

March 5, 2009

STUDY SESSION

The Study Session was called to order at 8:05 a.m.

The following topics were discussed:

Board Action item on approval of updated statements regarding Nondiscrimination Notice

Budget Update

Legislative Issues

Achieving the Dream Conference

MEETING

Call to Order

The meeting was called to order at 10:10 a.m.

Roll Call

Members Present: Mike Regeimbal
Elizabeth Chen
Barbara Reid
Dan Altmayer
Ed Davila

Attorney General Representative: Kristen Byrd

Approval of Minutes

A motion was made and seconded to approve the minutes for the regularly scheduled meeting of February 19, 2009. The motion passed.

Correspondence

Dr. Bermingham noted that normally the May meeting is a time in which we make a formal presentation of our honor students, but Dr. Bermingham wished to take the opportunity to introduce Tierney Kuhn. Tierney is a Running Start Student in her second year at Highline Community College and will graduate this spring with an Associate of Arts and an Associate of Science degree. She has been named a New Century Scholar and is interested in pursuing computer science and literature. She is co-president of Phi Theta Kappa at HCC, and president of the Software Engineering Club. Tierney has been accepted to Princeton University and will start there in Fall of 2009. Dr. Bermingham asked Tierney to offer a few words, and she expressed her appreciation for all of her instructors at Highline and of her experiences in her coursework. She offered a special thanks to her advisors, Heather Brett, and Laura Manning, and to Lance Frank, student body president. She went on to express

her specific interest in Artificial Intelligence as a focus for her future career. Mike Regeimbal then reminded her to keep in touch and to remain active as a Highline Alumna.

Standing Reports

Associated Students of Highline Community College

Lance Frank, President, Associated Students reported.

- Lance gave an update on the Budget Task Force from the meeting on February 24th that discussed the recommendation that Student Government fund the \$140,000 request from Administration. \$50,000 would come from the contingency fund and the remaining \$90,000 from Fund Balance. This recommendation was voted upon and approved.
- The Childcare Transition taskforce met on February 27th. Several agenda items were discussed including alternate childcare resources, a possible voucher system and how that would be funded, as well as how student government could be involved in any action plan.
- Student Legislative visits will be held on March 5 in Olympia to build awareness of the CTCs as one of the solutions to economic recovery. 52 students have signed up to attend. It is hoped that this event will help to establish more communication between students and their Legislators.
- The 5th Annual Hip Hop Summit was held at the end of January. Dr. Tricia Rose, from Brown University spoke on Hip Hop politics and held a book signing event. Lance also introduced Tony Innouvang, the chair of the Hip Hop Committee.

Washington Public Employees Association

Jeff Grogan will offer his next report in April.

Highline College Education Association

Ruth Windhover reported.

- Ruth Windhover also wished to offer her congratulations to Tierney Kuhn. She said that she was not only an accomplished student in the computer field, but had been a star in her Shakespeare class, as well. Ruth said she was happy to see her doing well and heading off to Princeton next year.
- The HCEA bargaining meetings continue and are going well.
- In Legislative issues, Ruth pointed out that the classified staff were exempted from the bill which freezes all salary increases. She mentioned that K-12 is not subject to the same restrictions, and universities can bargain locally for salaries, so this impact falls mainly to the community colleges. The belt-tightening bill, 2267, would exempt bargaining units.
- Ruth spoke to changes in employment concepts. Historically, security in employment was a large factor, but it seems that for the next generation, this may not be as important a factor in the job search process. Also, if retirement funds are subject to the whims of the market, there might be more difficulty in attracting the next generation of faculty if compensation rates remain low. This could have an impact in attracting great faculty members to ensure quality education in the future.
- Dr. Bermingham asked Ruth if she knew the current status of the increment bill. She said the bill was not in play, but could still be worked into the budget.

Faculty Senate

Ruth Frickle reported.

- Ruth explained that the Faculty Senate had met the day before and had reviewed the draft of the faculty survey to be sent out this spring to ask about faculty needs for testing services.
- The Elections committee is being set up for Spring Quarter.

ACTION ITEM

Notice on Nondiscrimination

In order to update current statements on Nondiscrimination used in reference to education, employment and equal opportunity at Highline Community College,

Move to reword current statements to read as follows:

Long Statement:

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types).

Short Statement:

HCC is an AA/EEO/Title IX Institution. TDD (206) 870-4853

Mike Regeimbal read the action item statements and asked for a motion to approve. It was moved by Barbara Reid and seconded by Dr. Elizabeth Chen. The motion passed.

Board Report

Instructional Technology Report

Jeff Wagnitz introduced Monica Luce, Interim Director, Instructional Resources to present an overview of the Instructional Technology Report and to introduce the presenters. Monica explained that there has been an influx of technologies for classroom use, and to present just a few of them, she asked Jeff Ward and Marc Lentini to make this presentation to the Board.

Marc Lentini explained that there are so many interesting ways to use technology in the classroom, that in this brief amount of time, they would only be able to describe a short overview of some of the tools that are being used at Highline. He suggested that Maurea Maya is one of those instructors that seems to be on the cutting edge. Marc added that if you want to see what might be the next tool or technology idea that will be what instructors will be asking for next year, the best place to visit is Maurea's classroom.

Marc also introduced Jeff Ward, who was termed the "go-to guy" in terms of technology at Highline. Jeff is an instructor in the Business program, who has also been granted release time to work in assisting the implementation of technology tools for the classroom. Jeff described some of the technology tools used in Highline's classroom through a PowerPoint

presentation. Technology tools at Highline include courses that are online, hybrid, and web-enhanced. Campus-wide, there are many different tools, and the implementation is faculty-driven.

Why use Technology?

- Multi-sensory experience to enhance learning
- Students can access the material over again
- Course syllabus can be readily available

Types of Technology used in Highline Community College classrooms:

- PowerPoint
- Faculty web pages
- Blackboard: course management system
- Learning objects: "YouTube"
- Web sites
- Camtasia Podcasts
- Blogs/Wikis
- Tablet PC
- iClickers

Jeff and Marc presented some faculty websites as examples and also highlighted the work of Michael Girvin, Accounting Instructor, and his website: *"Excel magic tricks."* It was noted that students from all over the world are interested in taking Michael Girvin's online class. Jeff added that there has been a rapid increase in the number of courses that are now online. There are about 120 online sections offered each quarter. For many students, this does not mean that they are taking only online coursework, but usually means that this method allows more flexibility in scheduling. Monica added that recently a number of Informational Technology staff visited the University of Washington for a tour, and that the head of UW's e-Learning division expressed that they often hear that Highline transfer students are surprised to find that technologies they were using at Highline are not always available at four-year institutions.

Both Marc and Jeff spoke to the challenges faced by the community college system with technology. It is sometimes difficult to balance sharing information, offering opportunities for innovation, and leveraging all of the resources needed to stay current. Marc said that a constant concern is how to keep the energy flowing in an area where things change very, very quickly.

AREA REPORTS

Student Services

Toni Castro reported.

- Toni reported the good news that Highline won the NWAC Division Title in Men's Basketball with an 81-78 win over Pierce. Che Dawson was named coach of the year in the Western Division. She expressed her congratulations to Che, John Dunn and the entire athletic division.
- March 6 is the date of the 7th annual SCORE conference, named for Students of Color Reaching for Excellence. 120 college bound students will participate in attending classes, student panels, and afternoon workshops.
- Thressa Alston will offer a presentation on the importance of active listening in the First Friday Leadership Program.
- Deana Rader was recently awarded an additional \$30,000 Workfirst grant.

- The Student Success story for March is about Tony Innouvong, who was introduced earlier for his work on the Hip Hop Summit. Tony graduated from Shorewood High School in 2005 and is working on his AA degree in Business. He was selected as this year's chairman for the event. Tony intends to transfer to a four-year college and pursue his degree in Business and hopefully double major in International Business.

Dan Altmayer mentioned that at a future date he would like to hear more about our services for veteran students. He said that the 81st brigade was scheduled to return in September and he suspected that Highline might see an increase in the number of veteran students by next Fall Quarter.

General Administration

Larry Yok reported.

- Larry wished to recognize Steve Washburn and Mouy-Ly Wong, who both gave presentations at the Achieve the Dreams conference recently. Both had a number of questions and appeared to initiate a lot of interest in their topics from their colleagues.
- The venue for Commencement has been set and will be held in the new ShoWare arena in Kent. This is a new venue and has agreed to a 3-year contract for our commencement ceremonies.

Instruction

Jeff Wagnitz reported.

- Jeff announced that the 4th annual Health and Wellness Fair had been very successful. 67 groups of students attended. Topics ranged from disease prevention, to AIDS, to World Hunger. More than 17 health care employers were also in attendance. It was a great way to showcase many of our Allied Health and support sciences classes.
- As part of the NSF grant, that Highline has had for a number of years to increase diversity of students into engineering and science programs, Richard Bankhead organized a local Pinewood Derby Race. Students were required to de-brief after the race and make a report on what they might have done differently. The flightline web page for Rich Bankhead shows some of the derby in action.
- As part of Arts Week, a drama production is underway, and also a ceramics sale.
- Jeff closed his report by recognizing the efforts of Alice Madsen, Josh Baker, and Dan Drischel in their efforts to move the Seattle Funders Collaborative project forward.

Institutional Advancement

Lisa Skari reported.

- Lisa expressed a special thank you to Dr. Elizabeth Chen, whose support as a Board member has assisted us in getting some additional press in the Puget Sound Business Journal and Community College Times. Dr. Chen encouraged a conversation with Dr. Bermingham and administrators of ACCT at a reception at the ACCT conference, and based upon their conversations, an article was published.
- Lisa gave credit to Janica Lockhart for increasing our press releases on Highline activities. Highline was featured in sports in the News Tribune and advertising for our Health and Wellness Fair recently ran on the ticker on King 5/Kong TV.
- There will be two Town Hall meetings in March at the Federal Way Center and Kent City Hall.

- The Foundation has kicked off nominations for the Distinguished Alumnus of the year. The form is available on Highline's website.
- Gala Tickets are on sale.

Discussion

Mike Regeimbal raised concerns over the recent police incident on campus involving a student. Larry Yok responded that it is unfortunate that as a public institution, Highline is not immune from many of the social ills of our community, however, there are very few incidents reported at Highline in comparison to the general locale. A serious incident did occur before the Winter break, and in response, Des Moines Police Chief Roger Baker organized a Safety Forum to be presented by the Des Moines Police Department in early January. Des Moines Police have also conducted a review of the campus to see where we might improve precautionary measures and to see if there are any patterns to the incidents. Larry added that there is a plan to hold quarterly Safety Workshops for the International students to increase student awareness of the issues. He also mentioned that Highline's campus safety office does have an escort service for students or staff members to be escorted to their vehicles for safety purposes.

President's Remarks

Dr. Bermingham expressed his thanks to Dr. Chen for her support at the ACCT. Her role as a Board member at ACCT has assisted in access to key individuals which has produced a productive network for the College, such as mentioned earlier in conversations. He also wished to thank Lance Frank for his leadership as student body president this year. Lance is representative of excellent student leadership and it is very much appreciated that he takes this role very seriously in these difficult economic times, which shows his underlying values for service to Highline and to the community.

Dr. Bermingham also wished to acknowledge Alice Madsen for all her efforts in coordinating the trip for the Egyptian Fellows to the Achieve the Dream conference. Their formal presentations at the CCID section were very well received and their success over the past nine months will form the basis of a valuable partnership for Highline. Consolidating these relationships would not be possible without the kind of effort put forth by Alice and the many colleagues who have made this venture possible. Alice is the National Director for this project which truly demonstrates our capacity to market some of our educational aspects on an international basis.

New Business

None.

Adjournment

The meeting was adjourned at 11:53 am.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on April 9, 2009.

Mike Regeimbal, Chair

Jack Bermingham, Secretary