

the Summit Initiative was implemented under Secretary Rice and under the new Administration will have a change in title, now being known as the Community College Initiative. This program is expected to retain the same level of support. The article highlights experiences of many international students at different community colleges around the country. Also in the Chronicle of Higher Education in the November 7th issue, Highline is mentioned in connection with the Jack Kent Cooke scholarship award winners. Highline Community College alum, Joseph Burnett, is listed as one of the award winners last year and is now attending Tufts University. Another announcement of note was the award recently made to Highline student, Catherine Dusharme, who is the recipient of a \$5,000 Gilman International Scholarship to study abroad in Costa Rica this quarter. This is a prestigious honor as last spring, the Gilman program received nearly 1500 applications for 600 possible awards.

Standing Reports

Associated Students of Highline Community College

Lance Frank, President, Associated Students reported.

- Lance reported that he had attended the Winter Leadership Retreat on January 2-3 on Bainbridge Island. The focus of discussions was how to make an effect here at home.
- Lance felt the January 7 Legislative breakfast had been very successful. Seventy-four people attended, including 5 Legislators. The three student speakers were: Thu Nguyen from the Running Start program, Michael Bell from the Worker Retraining Program, and Dr. Kyson, a dentist from Iraq, representing the Welcome Back Center program.
- January 9th was the date of the quarterly Club Fair. Thirty-five clubs participated to engage more students in their activities.
- The socio-economic structure is the focus during the week of events for the commemoration of the life of Martin Luther King, Jr. A number of workshops and lectures are part of the program.
- Barbara Clinton will be hosting an Honors' Program student panel this Saturday at the American Association of Colleges and Universities conference in Seattle.
- The Student Voice Project will be held on February 2nd to seek out students' concerns.
- Students are trying to plan a trip to Olympia in February or March for a visit to Legislative offices.

Dan Altmayer praised Lance for his efforts in working with the Executive Staff members to address the budget reduction issues with the assistance of Student Government, and Mike Regeimbal underscored these thoughts.

Washington Public Employees Association

Jeff Grogan reported.

- Jeff introduced himself as the new Chief Job Representative, taking over from Lydia Bracco.
- Cheryl Carino-Burr, the Assistant Job Representative, is currently involved with events for Martin Luther King, Jr. Week.
- Jeff wished to thank the WPEA, HCC employees, and the HCC Foundation and all who donated items for the Des Moines Food Bank during the Annual Winter

Luncheon. A fund totaling \$1,069 and 254 lbs of food was delivered to the Des Moines Food Bank through the efforts of Rod Stephenson.

- January 21st was the first Brown Bag luncheon of 2009. The new WPEA staff representative, James Grimsey, was introduced.
- WPEA Legislative Lobby Day will be held on February 16. A few members are planning to attend meetings at that time and also to meet with local Legislators.

Highline College Education Association

Ruth Windhover reported.

- Ruth Windhover noted that she had a footnote to the discussion during the Study Session on Highline's Tenure process. She added that HCEA considered the process to be thorough, fair and also helpful to new faculty through mentorship from Senior Faculty. She added that it is a time consuming process but very important in the "non teaching" duties area.
- Administration has been holding meetings with HCEA on the budget and discussing some ways to mitigate some of the negative effects of the budget reduction on the College.
- Negotiation meetings are beginning on the HCEA contract with Allan Walton as the Chief Bargaining representative. Michele Manber, and Bob Bonner will also participate in representing Transfer, Prof-Tech, Arts and Humanities. Ruth feels that the importance of faculty has been recognized and said that Highline is second only to BCC in faculty salary level in the State.
- Due to the large budget cuts by the Governor, HCEA and WEA (the parent union) will be active in Olympia during session. The I-732 COLA is eliminated and there are concerns regarding part-time faculty salaries. There is also no legislative appropriation for increments. These are all issues of concern at a time when retirement assets have dramatically decreased. Faculty will be sponsoring a series of bills in Olympia on President's Day, as well.

Dr. Bermingham added how important that salary increment pay has been to Highline in the past. Funding for increment salary increases at the K-12 level has been built in, but this is not the case at the community college level so this has been difficult to move forward in this regard on the salary level.

Faculty Senate

Ruth Frickle reported.

- Ruth explained that the Faculty Senate is engaged in discussions concerning a suggestion made by Kate Bligh in developing a "forgiveness policy". This would address students who might have made earlier attempts at obtaining credits without success.
- This policy would hold a type of "statue of limitations" on certain grades so that earlier unsuccessful attempts could be zeroed out. Ruth said that as an open access institution this might be helpful to many students who were in need of a second chance in the higher education system. Division Senators would be going back to their divisions to obtain feedback from a number of faculty and to further discuss how this might be implemented.

ACTION ITEMS

Action Item a. Resolution No. 76-09 Pertaining to Appointing Authority

**COMMUNITY COLLEGE DISTRICT 9
RESOLUTION NO. 76-09
(Pertaining to Appointing Authority)**

WHEREAS, RCW 28B.50.140 provides in pertinent part:

“Each community college board of trustees:

. . . (14) May, by written order filed in its office, delegate to the president or district president any of the powers and duties vested in or imposed upon it by this chapter. Such delegated powers and duties may be exercised in the name of the district board,” and,

WHEREAS, RCW 28B.10.528 provides in pertinent part:

“The governing boards in institutions of higher education shall have power, when exercised by resolution, to delegate to the president or his designee, of their respective university or college, any of the powers and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards.”

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Community College District 9 does hereby delegate to the President of Highline Community College full appointing authority for the College and further delegates to the following individuals, designated by the President, appointing authority for those aspects of the College operation which fall under their direct supervision and control:

Vice President for Academic Affairs
Vice President for Administration
Vice President for Student Services
Vice President for Institutional Advancement
Executive Director of Human Resources

BE IT FURTHER RESOLVED that Resolution 63-00, also pertaining to appointing authority, be rescinded.

PASSED BY THE BOARD OF TRUSTEES this 22nd day of January, 2009.

It was moved by Dan Altmayer and seconded by Dr. Chen to approve Resolution 76-09 pertaining to appointing authority. The motion carried.

A copy of Resolution No. 76-09 is filed with the official minutes in the Office of the President.

Action Item b. Resolution No. 77-09 Pertaining to Delegation of Authority

COMMUNITY COLLEGE DISTRICT 9
RESOLUTION NO. 77-09
(Pertaining to Delegation of Authority)
(Supersedes Resolution No.64-00)

WHEREAS, the Community College Act of 1967, chapter 28B.50 RCW, as amended, created a Board of Trustees for each community and technical college district, and grants certain powers and defines certain duties for the Board to operate the district; and

WHEREAS, one of these powers is the authority to delegate any of these powers or duties to a college president and her or his delegates pursuant to RCW 28B.50.140 and RCW 28B.10.528;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of College District Nine delegates all powers and duties listed in RCW 28B.50.140 and implied by the powers and duties listed therein to the President of College District Nine except (1) the authority to hire the College or District President or set her or his salary or working conditions as contained in RCW 28B.50.140 (3) and (14); and (2) the authority to make final decisions regarding awarding of tenure and the renewal of tenure-track probationary appointments, and these delegated powers and duties may be exercised by her or him in the name of the College District Nine Board of Trustees; and

BE IT FURTHER RESOLVED, that in addition to such other specific authority as has been or may be delegated to the President of College District Nine, the Board of Trustees of College District Nine delegates to the President the authority to further delegate the authority to those College officers he or she deems appropriate;

BE IT FURTHER RESOLVED, that this Delegation of Authority supersedes and replaces Resolution 64-00, passed by the Board in 2000.

It was moved and seconded to approve resolution 77-09. The motion passed.

A copy of Resolution 77-09 is filed with the official minutes in the Office of the President.

Board Report

Egyptian Technical College Fellowship Capstone Summary

Alice Madsen, Dean of Professional-Technical Education, offered a brief background on the Egyptian Technical College Fellowship program. She explained that during the 1980s a great deal of emphasis was placed on the review of the Higher Education program in Egypt through the World Bank. A restructuring of the system was put into place in which 45 technical colleges would be developed into 8, and the remaining colleges would then be brought into that umbrella. Highline Community College became one of the lead institutions for bringing Egyptian educators and administrators to the United States through funding by the US State Department Egyptian Community College Initiative. The program was established along a nine month timeline in order to become familiar with the community college experience in order to return to Egypt and assist in bringing about the restructuring of their technical college system. The focus was based in three areas: Engineering, Information Technology, and Hospitality and Tourism. There were initially 17 participants housed here at Seattle University for the first 2 months of the process, and all but 4 individuals moved on to 5 other states.

Dean Madsen went on to explain that each participant received a laptop which greatly assisted in developing new technical skills. She also praised the strong mentorship support of members of Highline's faculty for the fellows (Bob Maplestone, Sam Alkhalili, and Rich Bankhead) for assisting in language skill development as well as teaching and learning concepts. She made a special reference to Erik Tingelstad for his tireless efforts as project coordinator for the program. A great deal of the work was implemented through various seminars to enhance teaching and learning concepts. Each Fellow worked on a capstone portfolio to summarize what they felt was important to take back to share with fellow educators and administrators in Egypt.

Each Fellow then offered a brief presentation of their capstone. Mohamed Elbagoury, Vice Dean for Education, spoke of his appreciation for the many experiences this program has provided. As an architecture instructor, he said he was very interested in all the facilities available for students and added that the opportunities for students through the tutoring center, in sports and other social activities greatly added to the entire student experience. He noted that the Egyptian government was infused into the work of the colleges, and this might be changing. Dean Madsen then introduced Adel Lilah. She referred to Adel as the member of the group who was highly appreciated for his ability to be flexible. She said he was always willing to go with any of the changes that needed to happen during the course of the program. Mr. Lilah expressed his interest in the role of advisory committees within the professional/technical fields and the cooperation among the students themselves in the classroom setting. Mr. Sameh Alhfawy added that he, as well, enjoyed all the work that was done within groups and how the interaction with others was a great benefit in the education process. Lastly, Samy Osman presented the webpage he has developed for classroom use when he returns to Egypt and also for communication with other instructors here in the US.

All of the Fellows expressed their enthusiasm for the program. Dr. Bermingham added that there will be a formal Alumni group to make sure that the group can continue to be in contact with various instructors upon their return to Egypt. Dean Madsen will be attending a conference in Egypt this fall to showcase some of the work to other colleges.

Dr. Chen remarked that Highline is equally fortunate to be able to host international educators, administrators, and students, as we often learn as much from our visitors as they do from visiting with us.

AREA REPORTS

Instruction

Jeff Wagnitz reported.

- Jeff wished to recognize Alice Madsen for all her efforts toward the Egyptian Community College Initiative in putting the program together. He also stated that he echoed Dr. Chen's remarks in how mindful we are of what we learn from those visiting from other countries who spend time at Highline and how that enriches our own world.
- Jeff mentioned that he would like to take a little time to focus on one of the Strategic Initiatives, specifically on UDL, Universal Design for Learning. He indicated that this focus on student learning, based on brain research draws on accommodations from what can promote better learning for disabled persons, and it is now seen as a concept that can promote better learning tools for all. Recently, Bob Hughes, from Renton Technical College made a presentation during a two-day workshop in which 20 faculty and students participated.

Institutional Advancement

Lisa Skari reported.

- Lisa said that Highline's new grant writer, James Hopkins, has already completed two grant proposals; one for the Department of Labor in collaboration with Renton Technical College in the Allied Health field, and one in collaboration with University of Washington in CCLI involving forensics. This would offer more opportunities to collaborate with another 4-year institution.
- James is currently working on two more proposals.
- Lisa expressed her thanks to Elizabeth and Mark Chen for their scholarship endowment. This donation will benefit low income single parents going on to a 4-year institution.
- Lisa asked that everyone put April 25 on their calendars as the date for the GALA, and reminded all of the HCC Foundation night performance at Breeders Theatre.

Student Services

Toni Castro reported.

- Toni reported that the Student Services Assessment Committee kicked off their program this fall. They are looking at program outcomes for student services and will move into establishing assessment tools.
- Enrollment has remained strong throughout the Fall Quarter. Orientation sessions were rescheduled during the closure for weather condition.
- Toni wished to applaud the efforts of Financial Aid staff who in the first 2 weeks of the Quarter disbursed 1800 awards. She noted that Lorraine and Kimberly even worked from home during the closures to accomplish this task.
- Toni also acknowledged Deanna Rader and Erik Tingelstad for their new advising form for financial aid.
- Thomas Jefferson High School partnered with Highline Community College for College Bowl on Sunday.
- The MLK Jr. Week was a great success this year. The recruitment/retention panel was well attended and gave testimony to the efforts toward diversity issues and to how a diverse workforce contributes to college success. Toni noted that Dr. Bermingham also shared heartfelt remarks and Ed Morris commented on the efforts

made by Dr. Bermingham which were recognized in building these concepts into core values at the College.

- Toni's student success story for January focused on Deon Brown. Deon is a re-entry student who used to arrive early at the College. Dena Dillon, Executive Assistant to the Vice President for Student Services, invited Deon to join in at the Multicultural Center. Deon recently forwarded a note to Toni to express that the many experiences he had had at Highline had helped him to grow and that he had become a mentor to elementary and middle school students. He will be transferring to North Carolina in the Fall, but hopes to one day return and serve Highline.

General Administration

Larry Yok reported.

- Larry reported that recently he has been focused on self support activities at the College. He was pleased to report that the Bookstore has made substantial progress and was now making a profit.
- Food Services Operations has had concerns about whether there would be need for any subsidies as the program is relatively new, however, revenues have been higher than expected.
- The College has now converted its vendor to Bank of America, and Larry hopes that the rates will be an improvement.
- During the last several weeks, the Executive Staff has been engaged in many discussions over how to approach the 4.3% budget reduction. This has been a difficult process, and Larry wished to acknowledge Dr. Bermingham's leadership. He felt this was conducted in the fairest manner possible, and he appreciated the work of all his colleagues.

President's Remarks

Dr. Bermingham wished to underscore the comments of others in the mutual benefits that Highline has received in hosting all of its International Program students and faculty. He added that this Quarter, another visiting faculty member will be joining us, Andre du Toit, from CPUT. He also praised Lance Frank for his leadership in working through issues in how S&A funding could be of assistance through the budget reduction period. Dr. Bermingham then expressed his thanks to Kelli Tracey for her participation in the visit to Olympia to talk about her own experiences as a Running Start student. Her testimony was most effective.

Dr. Bermingham went on to express his thanks to Raquel Carrillo, whose comments on the diversity panel revealed how important student leadership is within the success of this institution.

A special thank you was offered to all of the Board of Trustees for taking the time during a holiday to participate in a special retreat as a planning session. Dr. Bermingham also expressed his personal thanks to Dr. Chen for all of her support of the College.

Unscheduled business

None.

New Business

None.

Adjournment

The meeting was adjourned at 12:07 pm.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on February 19, 2009.

Mike Regeimbal, Chair

Jack Bermingham, Secretary