



**HIGHLINE COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 9
Des Moines, WA**

MINUTES OF BOARD OF TRUSTEES' MEETING

December 9, 2010

STUDY SESSION

The Study Session was called to order at 8:22 am.

Topics of discussion included:

Budget Issues

Review of the Action Item on Approval of Meeting Dates for 2011

TACTC

Legislative Issues

Education Reform

Overview of the Holiday Luncheon Recognition Event

The Study Session adjourned at 10:01 am.

MEETING

Call to Order

The meeting was called to order at 10:10 a.m. by the Chair of the Board of Trustees, Dan Altmayer.

Roll Call

All Members Present:

Dan Altmayer
Barbara Reid
Debrena Jackson Gandy
Ed Davila
Mike Regeimbal

Attorney General Representative: Kristen Byrd

Approval of Minutes

A motion was made by Mike Regeimbal and seconded by Barbara Reid to approve the minutes for the regularly scheduled meeting of September 23, 2010. The motion passed.

Correspondence

President Bermingham introduced John Dunn, Highline's Athletic Director for a special presentation. John was pleased to announce that after the recent game with Oregon, Jason

Prenovost, Men's Soccer Coach, was now the all time winning coach in Men's Soccer in the League. John went on to note that Jason had played soccer while he was a student at Highline and had gone on to play at Hawaii Pacific. Jason has been working at Highline for 17 years, and is the Marketing and Advertising Director in addition to his role as Soccer coach. During his time at Highline, his team has won seven regional championships and they have made the playoffs 13 times. As a coach, he has over 60 athletes trying out for the team each year. Jason was presented a memento of a soccer ball signed with 227 Wins and dated October 9, 2010. In addition, John announced that a custom-made bench would be placed near the soccer field with his name and the number of wins.

Jason expressed his pleasure at this recognition, and said that he was truly at a "loss for words." His goal was to create a premier program, but had realized long ago that it was not really about winning at soccer, but about the experience of being able to play as a team and to grow as a person. He said he shared this recognition with all that players at Highline Community College, and expressed his thanks to all.

As the second item of correspondence, President Bermingham noted that each year, the Governor recognizes Best Practices and Programs to Watch. This year, there was a focus more on informal businesses and microenterprise. StartZone at Highline was recognized as one of the Governor's "Programs to Watch." Highline had received funding for a two-year period for this program under Senator Cantwell's initiatives. StartZone works in collaboration with the business community and has new metrics to show the business growth in the community.

Standing Reports

Associated Students of Highline Community College

Olga Afichuk reported.

- Olga began her update with a report on fundraising and other community events that are in the planning phase for Winter and Spring Quarters.
- The development of a panel reviewing events has been focused on benefits toward the whole campus and community rather than just a small number. Event committees will be formed to make sure that all the events can be successful.
- Olga announced the December 11-12 Winter Leadership Retreat. She said she really enjoyed attending last year and the theme for this year would be "*Tending the Fire Within.*" Jonathan Brown and Natasha Burrowes will head this up and Olga will report on the event in January. This year, more applications than ever were received with more than 20 students remaining on the waiting list.
- Olga was selected as one of the participants on a panel held by the State Board in downtown Tacoma. Her topic involved tuition and financial aid issues. She indicated that the State Board would be holding further panel discussions with students.
- The Student Legislative Breakfast is scheduled for January 6. Confirmations on the legislators who will be in attendance are not yet available. Board Chair Dan Altmayer suggested that in the future, the students might consider adding officials from the County and Municipalities to the invitation list for this event.

Washington Public Employees Association

Jeff Grogan reported.

- Jeff offered his congratulations to Debrena Jackson Gandy as a new Board Member since he was unable to attend the November meeting and expressed his enthusiasm in working with her.

- Jeff explained that there would be more information to report regarding WPEA meetings after the first of the year.
- Jeff reminded everyone that the proceeds of the raffle at the luncheon would be going to the local Food Bank.

Highline College Education Association

Ruth Windhover reported.

- Ruth wished to express appreciation for the support shown by the Board of Trustees for the Faculty and the College throughout the year.
- She added that she agreed with a number of topics under discussion in study session that meeting the needs of specific communities through education could not be accomplished by an industrial model. She said that each student is unique and cannot be equated to a “product.”
- Ruth commented on the issue of cheap educational materials. She explained that a cheap method leading to standardized curriculum does not necessarily speak to positive outcomes.
- Lastly, Ruth said that in response to diminishing the State Need Grant, that HCEA Outreach funds were to be distributed to the Foundation for scholarships for students.

Faculty Senate

Buzz Wheeler reported.

- Buzz explained that the last meeting date for Fall Quarter of the Faculty Senate was December 1 and that the Senate would now not meet again until January 5.
- He indicated that one transitional item remained on the agenda which is the proposal for a new degree concentrating in Biology. This would be focused as a transfer degree for those students pursuing a terminal degree in areas of medicine.
- The Faculty Senate oversees five committees: commencement, health and safety, graduation review, disciplinary review committee, and faculty excellence award.

Special Report from the HCC Foundation

Shannon Bell and Brook Becker reported.

- Shannon outlined the current vision of the Foundation for evaluating and strengthening the plans in advance of the 50th anniversary of the College. Shannon said that those Foundation members who attended the CRD conference in Washington DC had been motivated to assist in tactics for this event.
- Feasibility studies are planned for the next HCC Foundation campaign to gain greater understanding of what the community would like to support for the future at Highline.
- Another initiative will be to build a stronger volunteer base.
- Brook underscored that reinforcing the relationship with the Foundation and the Board of Trustees was very important at the College.
- Brook encouraged all to attend the April 30th Foundation GALA.

Board Chair Dan Altmayer wished to express his thanks to KeyBank not only for their generous support of the College, but for allowing Shannon to offer her time and leadership expertise for the Foundation.

ACTION ITEM

- a. Approval of meeting dates of the Board of Trustees for 2011:

Mike Regeimbal moved that the following list of meeting dates for 2011 be approved. The motion was seconded by Barbara Reid. The motion passed.

2011 Meeting Dates for Board of Trustees

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| • January 13, 2011 | HCC Board of Trustees Meeting |
| • February 10, 2011 | HCC Board of Trustees Meeting |
| • March 10, 2011 | HCC Board of Trustees Meeting |
| • April 14, 2011 | HCC Board of Trustees Meeting |
| • May 12, 2011 | HCC Board of Trustees Meeting |
| • June 9, 2011 | HCC Board of Trustees Meeting |
| • July 14, 2011 | HCC Board of Trustees Meeting |
| • September 22, 2011 | HCC Board of Trustees Meeting |
| • October 13, 2011 | HCC Board of Trustees Meeting |
| • November 17, 2011 | HCC Board of Trustees Meeting |
| • December 8, 2011 | HCC Board of Trustees Meeting |

Board Report

In lieu of a Board report for the December meeting, Toni Castro introduced the student videos which were produced for the White House Summit on Community Colleges last November. She said that 20 students volunteered to participate on a Friday evening in October. She recognized the efforts of Bob Hier, and Jonathan Brown who assisted the student leadership group in production. She noted that the students shown in the videos truly reflect the mission and special spirit at Highline and the richness of interacting in a diverse student population.

Area Reports

Student Services

Toni Castro reported.

- Toni announced that this was her 14th anniversary at Highline Community College. She noted that President Birmingham was on her hiring committee and she thanked him for his many years of support.
- As part of the student success story for this month, she gave credit to all the students who participated in the production of the videos for the White House Summit on Community Colleges.

Institutional Advancement

Lisa Skari reported.

- Lisa expressed her thanks to Shannon, Brook, and David for their active role in the HCC Foundation and noted the College's appreciation for all their efforts.
- The President's Circle of Honor was held recently at the MaST and Lori DeVore was inducted as an Honoree. Lori spoke of her pleasure at receiving the award and her many connections to Highline, including the first classes in business as an introduction to her long career in Real Estate. A surprise inductee, Dan Altmayer, was also recognized for his tremendous efforts for the Foundation and the Foundation's Capital Campaign.

Instruction

Jeff Wagnitz reported.

- Jeff expressed his appreciation for the efforts of Dean Alice Madsen. He said that as unemployment figures continued to rise, the efforts of Alice and her colleagues in WorkFirst were remarkable. At any moment, there are likely to be a couple thousand students on campus through various funding mechanisms through WorkFirst. John Huber and staff members have demonstrated their dedication and commitment to coordinate the efforts of this program.

Administration

Larry Yok reported.

- Larry offered an update on the MaST repairs. He said the damages from the November storm had been quite substantial. The water had risen to the level of the pier, and shingles were lost as well as the electricity for a time. The Building was taken offline for about a week. The staff did a great job in managing the clean up and repairs.
- Total damages are not yet known, but the cost of the repairs is likely to come in under the deductible amount.

President's Remarks

President Bermingham said that the end of 2010 marks a good year, despite the economic challenges. Highline has been successful in receiving grants such as TRiO, and an expansion of the ACHIEVE program. He mentioned new initiatives such as the Gateway to College Program. He said that under the leadership of the Foundation, the College hopes to create greater visibility with its donor base. This is a campus that truly cares, and with fewer staff, and fewer resources, 20% more students have been served. President Bermingham noted his appreciation of the way in which faculty and staff members have touched the lives of students in such a positive manner, and expressed a special thanks to the Board for their leadership.

New Business

None.

Adjournment

The meeting was adjourned at 11:15 am.

Next Regularly Scheduled Meeting of the Board of Trustees

The next regularly scheduled meeting of the Board of Trustees will be on January 13, 2011.

Dan Altmayer, Chair

Jack Bermingham, Secretary